

Tuesday, September 29, 2015  
6:30 pm



Town Hall Commission Chambers  
247 Edwards Lane  
Palm Beach Shores, FL 33404

**TOWN COMMISSION  
FINAL BUDGET HEARING AGENDA**

**Mayor John M. Workman  
Vice Mayor Myra Koutzen**

**Commissioner Lisa A. Tropepe  
Commissioner Tom Sullivan  
Commissioner Roby DeReuil**

**Town Attorney Keith Davis  
Town Manager Cindy Lindskoog  
Town Treasurer – Wendy Wells  
Town Clerk Evyonne Browning**

1. Call Public Hearing to Order
  - Pledge of Allegiance
  - Roll Call
2. Staff Presentation:
  - Announcement of the percent increase (1.45%) over the rolled-back rate (6.2593 mills) necessary to fund the budget.
  - Announcement of the proposed millage rate of 6.35 mills.
  - Summary of the tentative budget.
  - Announcement of the specific purposes for which ad valorem revenues are being levied.
3. Public Comment.
4. Close Public Hearing.
5. Adopt Resolution No. R-08-15, setting the final millage rate for fiscal year 2015-2016 at 6.35 mills.
6. Adopt Resolution No. R-09-15, approving the final budget for fiscal year 2015-2016.
7. Adjournment.

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision made by the Town Commission with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings, and for such purpose may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. The meeting/hearing will be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting.

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. **FOR HEARING ASSISTANCE:** If any person wishes to use a hearing device, please contact the Town Clerk.

**RESOLUTION NO. R-08-15**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, ADOPTING THE FINAL MILLAGE RATE FOR THE TOWN OF PALM BEACH SHORES FOR THE FISCAL YEAR COMMENCING ON OCTOBER 1, 2015 AND ENDING ON SEPTEMBER 30, 2016; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

**WHEREAS**, the Town Commission of the Town of Palm Beach Shores has determined that the sum of \$4,503,809.00 will be required to operate the Town during the next fiscal year; and

**WHEREAS**, the Real Estate and Personal Property Tax Roll for the current year as accepted evidences a total of non-exempt valuation of \$532,216,807.00; and

**WHEREAS**, pursuant to the provisions of Chapter 200, *Florida Statutes*, the Town of Palm Beach Shores has the power to levy ad valorem taxes against real property and tangible personal property in accordance with state law.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, THAT:**

**SECTION 1.** The Town Commission of the Town of Palm Beach Shores does hereby adopt its final millage rate of 6.3500 mills to be levied for the general fund upon all real and tangible personal property located within the boundaries of the above named taxing authority.

**SECTION 2.** This final levy of 6.3500 mills represents a 1.45% increase over the rolled-back rate of 6.2593 mills.

**SECTION 3.** This final millage rate of 6.3500 mills is levied to fund the expenses for the fiscal year commencing October 1, 2015 and ending September 30, 2016.

**SECTION 4.** This Resolution shall take effect immediately upon adoption by the Town Commission.

**PASSED AND ADOPTED** this 29<sup>th</sup> day of September, 2015

TOWN OF PALM BEACH SHORES

\_\_\_\_\_  
John M. Workman, Mayor

ATTEST:

\_\_\_\_\_  
Evyonne Browning, Town Clerk

(SEAL)

**RESOLUTION NO. R-09-15**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, ADOPTING ITS FINAL BUDGET FOR FISCAL YEAR 2015-2016; PROVIDING THAT THE BUDGET HEREBY ADOPTED MAY BE ADJUSTED OR MODIFIED BY SUBSEQUENT RESOLUTION OF THE TOWN COMMISSION, OR OTHERWISE, UNDER CERTAIN CIRCUMSTANCES; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

**WHEREAS**, the Town of Palm Beach Shores has established its fiscal year to begin on October 1<sup>st</sup> of each year and end on September 30<sup>th</sup> of the following year; and

**WHEREAS**, Section 166.241(2), *Florida Statutes*, requires each municipality to adopt a budget by ordinance or resolution unless otherwise specified in the respective municipality's Charter; and

**WHEREAS**, the Charter of the Town of Palm Beach Shores is silent with regard to the method of adoption of the budget and the Town Commission desires to adopt its budget by resolution; and

**WHEREAS**, the Town of Palm Beach Shores has held the required budget hearings in accordance with Chapter 200, *Florida Statutes*; and

**WHEREAS**, having considered the estimates of revenues and expenses, it is the will and desire of the Town Commission that the final budget be approved and adopted as set forth herein.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, THAT:**

**Section 1:** The Town Commission of the Town of Palm Beach Shores, Florida, hereby adopts its budget for fiscal year 2015-2016; which budget is attached hereto as Exhibit "A" and made a part hereof as if fully set forth herein.

**Section 2:** The 2015-2016 Budget establishes limitations on expenditures by total. Appropriations for expenditures within a fund may be decreased or increased by motion of the Town Commission recorded in the minutes, provided that the total of the appropriations of the department is not changed.

**Section 3:** The Town Commission may establish procedures by which the designated budget officer may authorize certain budget amendments within a department, provided that the total of the appropriations of the department is not changed.

**Section 4:** Amendments other than those delineated in Sections 2 and 3 above must be adopted by resolution.

**Section 5:** The Town Clerk shall mail a copy of this Resolution to the Palm Beach County Property Appraiser, to the Palm Beach County Tax Collector, and to the State of Florida, Department of Revenue within three (3) days after its adoption.

**Section 6:** The Town Clerk shall, within thirty (30) days of the effective date of this Resolution, certify to the State of Florida, Department of Revenue that the Town has complied with all statutory requirements in adopting the millage rate and budget. The Town Clerk shall transmit to the Department a copy of this Resolution, a copy of the certification of value showing the rolled-back rate and proposed millage rates as provided to the Property Appraiser and a certified copy of the published advertisement of the final budget public hearing. In addition, within thirty (30) days of the effective date of this Resolution, the Town Clerk shall publish a copy of the final adopted budget on the Town's website.

**Section 7:** This Resolution shall take effect immediately upon adoption by the Town Commission.

**PASSED AND ADOPTED** this 29<sup>th</sup> day of September, 2015.

TOWN OF PALM BEACH SHORES

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John M. Workman, Mayor

ATTEST:

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Evyonne Browning, Town Clerk

(SEAL)

# EXHIBIT "A"

## BUDGET SUMMARY TOWN OF PALM BEACH SHORES - FISCAL YEAR 2015/16

General Fund	6.3500 mills	GENERAL FUND	TOTAL ALL FUNDS
<b>ESTIMATED REVENUES:</b>			
TAXES: <b>MILLAGE PER \$1000</b>			
<b>Ad Valorem Taxes</b>	<b>6.3500 mills</b>	<b>\$ 3,215,500</b>	<b>\$ 3,215,500</b>
Local Option Gas Tax		38,945	38,945
Franchise and Utility Taxes		268,048	268,048
Licenses and Permits		100,600	100,600
Intergovernmental Revenue		145,291	145,291
Charges for Services		128,250	128,250
Fines and Forfeitures		6,075	6,075
Interest Earned		10,250	10,250
Special assessments		7,000	7,000
Miscellaneous Revenue		15,000	15,000
Other Financing Sources		-	-
<b>TOTAL SOURCES</b>		<b>3,934,959</b>	<b>3,934,959</b>
Fund Balances/Reserves		568,850	568,850
<b>TOTAL ESTIMATED REVENUES &amp; BALANCES</b>		<b>\$ 4,503,809</b>	<b>\$ 4,503,809</b>
<b>EXPENDITURES:</b>			
Finance and Administration		\$ 478,160	\$ 478,160
Legal Counsel		85,000	85,000
Public Works		200,900	200,900
Police		1,346,862	1,346,862
Fire		336,702	336,702
Other Public Safety		363,810	363,810
Emergency Medical Service		305,740	305,740
Emergency Disaster		-	-
Building/Code Enforcement		133,700	133,700
Legislative		21,060	21,060
Solid Waste		179,375	179,375
Road & Streets		29,625	29,625
Parks		108,700	108,700
Beach		95,145	95,145
Community Center		35,300	35,300
Sewer Service		16,750	16,750
Risk Management		115,000	115,000
Capital		568,850	568,850
Debt Service		-	-
Contingencies		83,130	83,130
<b>TOTAL EXPENDITURES / EXPENSES</b>		<b>4,503,809</b>	<b>4,503,809</b>
<b>TOTAL APPROPRIATED EXPENDITURES AND RESERVES</b>		<b>\$ 4,503,809</b>	<b>\$ 4,503,809</b>

THE TENTATIVE, ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE ABOVE MENTIONED TAXING AUTHORITY AS A PUBLIC RECORD.