

TOWN OF PALM BEACH SHORES
TOWN COMMISSION
SPECIAL MEETING
October 5, 2011

John M. Workman, Mayor
Lisa A. Tropepe, Vice Mayor

Commissioner Roby DeReuil
Commissioner Alan D. Fiers
Commissioner Scott McCranels

Town Attorney Keith Davis
Town Clerk Carolyn Gangwer
Town Manager Cindy Lindskoog

1. **CALL TO ORDER**
 - a. *Pledge of Allegiance*
 - b. *Roll Call*
2. **MISCELLANEOUS BUSINESS**
 - a. ***Administration department budget consideration.***
8. **ADJOURNMENT.**

MINUTES

The special meeting was called to order at 6:58 pm by Mayor John Workman. He noted that all members were present with the exception of Vice Mayor Lisa Tropepe. Also present were Police Chief Steve Kniffin, Town Manager Cindy Lindskoog and Town Clerk Carolyn Gangwer.

Mayor Workman explained that, several years ago, the Town Commission authorized \$20,000 to purchase a new phone system. A system was chosen, but not ordered before the end of the 201-2011 fiscal year. These funds need to be brought forward into the new fiscal year. In addition, funds to purchase a new projection screen and some other smaller items need to be brought forward – a not to exceed amount of \$13,000.

Commissioner DeReuil moved to **bring forward a not to exceed amount of \$13,000 in order to purchase a new phone system, projector screen and other miscellaneous items.** Mayor Workman pointed out that this expenditure is coming out of the Administration department, which will still show a budget surplus, even after this expenditure.

Manager Lindskoog commented that with the Commission's approval of a "not to exceed amount" tonight, this expenditure will come before the Town Commission in the form of a budget resolution at the November meeting. In addition, Community Center capital funds (intended for lighting) will be brought forward. At that same meeting, there will be an amendment to the 2010-2011 budget for items that have been preapproved.

Commissioner Fiers seconded the motion, which **passed unanimously**.

Mayor Workman mentioned that another item has arisen which needs to be dealt with tonight, having to do with the new 911 system. He asked Chief Kniffin to explain what has occurred, and what is needed.

Chief Kniffin explained that the current uninterruptable power supply being used is nearly 10 years old. When the new system was connected, it failed. So, a new uninterruptable power supply is needed, at a cost of \$15,000, which will be reimbursed by the county.

Commissioner Fiers moved to **approve the \$15,000 expenditure for a new uninterruptable power supply for the upgraded 911 system with the understanding that this amount will ultimately be reimbursed by the county, and will be “cash flow neutral”**. Commissioner DeReuil offered the second. There was brief discussion about how this sort of power supply operates. Chief Kniffin added that the county will pay for the maintenance costs of this unit. Mayor Workman noted that there is actually double redundancy, with the department’s back up natural gas generator.

The **vote was unanimous**.

The meeting adjourned at 7:04 pm.

Carolyn J. Gangwer, Town Clerk

John M. Workman, Mayor