



SAINT VINCENT DE PAUL REGIONAL SEMINARY

REQUIREMENTS FOR ADMISSION

A. RESPONSIBILITY OF STUDENT

- 1) Completed Application Form.
- 2) Autobiographical Summary.
- 3) Official copies of Academic Records from all colleges and universities attended (photocopied copies or student copies are not considered "official" copies).
- 4) Sacramental Records (Baptism and Confirmation) issued within the **last year**.
- 5) Physical Examination Record issued within the **last year**.
- 6) Picture of Student/Applicant.
- 7) A score of 75 on the IBTOEFL Exam for international students (see catalog for exceptions).
- 8) Copy of Driver's License (if applicant does not have a DL, he will be required to apply for one in a timely manner after acceptance).
- 9) Copies of Immigration Documents (Visa, Passport, etc.).

B. RESPONSIBILITY OF THE (ARCH)DIOCESE/RELIGIOUS COMMUNITY

- 1) Sponsorship Letter.
- 2) Specified Psychological Report – If the seminarian was accepted in the past two years (i.e. just finished pre-theology), do not redo the whole battery, simply ask the psychologist to offer him the Emotional Quotient exam (e.g. EQ-i 2.0, assess/predict/perform from Multi-Health Systems Inc./or comparable). We will however reserve the right to have them tested later if deemed necessary after reviewing their original evaluations. If they have been in the seminary for more than two years, please redo the battery of exams.
- 3) Have (Arch)Diocese/Religious Community affirm, in writing, that the candidate is HIV negative.
- 4) Specific documentation in case the candidate has had previous Seminary experience.
- 5) VECHS Federal Background Check, which has to include a finger printing check.
- 6) Documentation that the candidate has completed the VIRTUS Safe Environment Training or other accepted program in keeping with the "Charter for Protection of Children and Young People".

C. RESPONSIBILITY OF THE SEMINARY

- 1) Follow-up of previous Seminary Evaluations.
- 2) Personal Interview with the applicant.
- 3) Follow-up on Letters of Recommendation from Pastor and two other priests.

Due to the fact that the Seminary has to follow up on information that is turned in by the (Arch)Diocese/Religious community and/or the candidate, there should be a prudential time of at least six weeks from the time of presentation of the candidate to the time that the candidate is given an affirmative or a negative response to his application.