Volunteer Role Description

Title: Post Op Assistant
Department: Surgical
Reports To: Carolina Franco/Tara Pregnolato

Function: The Post Op Assistant will be responsible for working with a Vet Tech during their shift to monitor cats and dogs after their surgery; this includes monitoring breathing and the condition of the surgical incision. This is heavy handling role, in that the Post Op Asst. will be moving many animals, all of whom are under anesthesia and weigh more than normal.

Specific Requirements:
- Must support the Animal Rescue League's mission, policies and practices.
- Must have excellent cognitive skills.
- Must be able to work well as a team.
- Have a background in animal care and behavior (preferred but not required).

Skills:
- Detailed knowledge of animal care, keeping and behavior is preferable.
- High level ability to multi-task, organize and perform detailed tasks efficiently and with accuracy.
Qualifications:
- Must be able to multi-task.
- Must be able to follow detailed instructions regarding signs of distress and emergency protocol.
- Must be able to maintain calm in the event of an emergency.
- Must be comfortable in a surgical suite during surgical procedures.
- General knowledge of animal care and keeping is preferred.

Expectations:
- Expect to adhere to agreed schedule (role is necessary M-F).
- Contact Supervisor if he/she can not fulfill said schedule or will be late.
- Agree to work a minimum of one (1) shift each week.
- Must be able to maintain postive working relationships with staff.

Training Curriculum:
- Volunteer orienation and interview with Volunteer Manager.
- Shadow Supervisor for 2-3 complete shifts.

Training Schedule:
- Tuesday and Thrusday 10am – noon.
- Weekly briefings as needed.
- Schedule maintained by supervisor.
- Communication maintained by Supervisor and Volunteer Manager.

The surgical team is fast paced environment. The perfect candidate must be outgoing, confident and possess excellent listening skills. This person should be willing to listen, learn, show initiative and aptitude in a Operating Room environment.