

TO: ALL F-1 STUDENT APPLICANTS TRANSFERRING FROM A U.S. INSTITUTION TO PBA.

As a part of the application process to Palm Beach Atlantic University, you must show that you are currently in legal F-1 status according to Bureau of Citizenship & Immigration Services regulations. To verify your status, these steps must be followed:

Step 1: You need to complete **Part I**

Step 2: Give this form to your international student advisor at your current/previous school to complete **Part II**

Step 3: The completed form must be mailed or faxed to PBA's Office of Multicultural Services.

IMPORTANT: We cannot issue your I-20 for transfer until after your release date (that is, the day you will finish attending your current institution), and until we receive the completed Transfer Form verifying that you are in status. **Issuing your I-20 after the release date could take a few weeks. Please allow ample time.**

PART I - TO BE COMPLETED BY STUDENT

I request and authorize my present international student advisor (or equivalent campus officer) to provide the information below as part of my application for admission to Palm Beach Atlantic University:

Student's Signature	Date	Social Security Number	Expected PBA Entry Date
Name _____			
(As it appears in passport)	Last Name/Family Name/Surname	Given	Country of Citizenship
Present Address _____			
No. & Street, Box, etc.	City	State	Zip Code () Telephone Number

PART II - TO BE COMPLETED BY INTERNATIONAL STUDENT ADVISOR

Student's I-94 Admission Number: _____ Date of last entry into United States: _____

Student's SEVIS ID Number: _____ SEVIS Release Date: _____

Term that the student last enrolled full time at your institution? _____ Specify Campus/Branch _____

To the best of your knowledge, is/was this student in status as an F-1 Student and eligible for notification of transfer? Yes No
If not, please explain: _____

Has the student ever been granted any kind of practical training? Yes No

If yes, state kind and duration: _____

Signature of School Official	Name	Title	Date
Name and Address of Institution _____			
City	State	Zip Code	Telephone Number ()

Palm Beach Atlantic University
 Office of Multicultural Services
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