Norton Museum of Art
Intern Application Summer 2014

Eligibility and Terms

The program is open to undergraduates at any accredited U.S. college or university, and to those who have earned a B.A. degree within the past year, but are not currently enrolled in graduate school. All applicants must have successfully completed at least two college-level courses in art history.

Two interns will receive a stipend thanks in part to the Chastain Foundation. These two interns will be selected on merit.

Internship Application Materials:

Applications must include <u>all materials</u> listed below to be considered. Application materials will not be returned.

- ☐ Norton Museum of Art Intern Application
- ☐ A typewritten personal statement of no more than 500 words
- ☐ Two letters of recommendation from academic or professional references
    - o Letters must be sealed and signed across the flap by the recommender. Letters can be sent with your application or separately for receipt by March 21, 2014.
- ☐ Resume
- ☐ Official college transcript

Application materials must be postmarked by **Friday, March 21, 2014**.

Mail completed applications to:

Adelia Gregory, Assistant Curator of Education
Norton Museum of Art
1451 South Olive Avenue
West Palm Beach, FL 33401

Norton Museum of Art
Intern Application Summer 2014

Personal Information

Last Name   First Name   Middle Name

Permanent Address   City   State   Zip

Phone #1   Phone #2   Email

Current Address   City   State   Zip

Current Address Valid Until:

How did you learn about this program?

Education

High School   Graduation Date

College/University   Major/Degree   Graduation Date

College/University   Major/Degree   Graduation Date

I certify that all information I have provided in order to apply for and secure work with the employer is true, complete and correct.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (I) cancel further consideration of this application, or (II) immediately discharge me from the employer's service, whenever it is discovered.

I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional) employers, public agencies, licensing authorities and education institutions and to otherwise verify the accuracy of all information provided by me in this application, resume or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using such information in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that the employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicants from consideration for employment on a basis prohibited by applicable local, state or general law.

If I am hired, I understand that I am free to resign at any time, with or without cause and without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied, oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer's president.

I also understand that if I am hired, I will be required to provide proof of identify and legal authority to work in the United States and that federal immigration laws require me to complete an I-9 form in this regard.

Signature/Date: