

**GREATER BOCA RATON BEACH & PARK DISTRICT**  
**MINUTES OF A REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**SUGAR SAND PARK - 300 SOUTH MILITARY TRAIL**  
**June 17, 2013**

The MEETING was called to order by CHAIRMAN Rollins at approximately 5:15 p.m.

**COMMISSIONERS PRESENT:** Steven M. Engel  
Dennis R. Frisch  
Robert K. Rollins, Jr.  
Earl L. Starkoff  
Susan Vogelgesang

**CHANGES TO AGENDA:**

At the request of Commissioner Starkoff and concurrence by the Board, prior to addressing item number one under Regular Business, a discussion will ensue regarding the order in which budget items will be addressed.

**PUBLIC REQUESTS:**

Brian Howard  
1321 SW 16<sup>th</sup> Street, Boca Raton

Mr. Howard attended the meeting in support of an "all abilities park".

Mr. Arthur C. Koski, acting Executive Director advised that he has received the signed proposal from Leathers and Associates for playground improvements, and that the item would be addressed at the next regular Board meeting.

Tom Thayer  
4821 N. Dixie Highway, Boca Raton

Mr. Thayer briefed the Board on the recent symposium he attended at the Boca Raton Hotel sponsored by "Protect Our Beaches".

**APPROVAL OF MINUTES OF PREVIOUS BOARD MEETINGS:**

**MOTION** was made by Commissioner Starkoff and seconded by Commissioner Engel to approve the minutes of the regular meeting of June 3, 2013.

**MOTION UNANIMOUSLY APPROVED**

**REGULAR BUSINESS:**

Commissioner Starkoff suggested the following order for discussing budget items:

June 24 – Ocean Strand  
FAU  
Mizner Bark  
Estridge  
DeHoernle Park

July 1 - Red Reef Park  
 Gumbo Limbo  
 Red Reef Park Golf Course

July 8 - Sugar Sand Park

July 15 - Swim & Racquet Center

July 22 - Patch Reef Park

July 29 - Special Interests

August 5 – Supervisory & Technical; other matters.

**1. Budget 2013-2014: Capital Projects**

Mr. Koski advised that the District has retained the services of former City of Boca Raton Finance Director, Merv Timberlake to assist in the budgetary process. Potential 2013/2014 Capital Expenditures were reviewed by classification.

**District Projects:** *Spanish River Athletic Facilities Phase II* – completing the project in grass would generate a significant savings which would allow the District to accomplish those most needed large capital projects in the upcoming year. Mr. Koski recommends building a maintenance facility.

*Science Playground* – Mr. Koski has reviewed the Leathers & Associates agreement for renovation and accessibility improvements. This item will be placed on the next regular meeting agenda for Board consideration.

*Swim & Racquet Center Master Plan* – Based on prior reports, the existing building needs to be demolished. The pool/pump/equipment room is recommended to be a free standing building. There is also a need for a storage/maintenance facility at the southern end of the site.

*Sugar Sand Park Phase IV* – If the playground renovation is approved, this item may be delayed. Resurfacing and safety improvements to the basketball courts will be added to the capital items list.

*Patch Reef Park Master Plan* – A master plan will be developed to update existing facilities, and consider improved field turf.

*Red Reef Park Master Plan/Gumbo Limbo* - \$75,000 is to be reserved for this plan.

**City Requests:** *Beach Renourishment* – Mr. Koski has reviewed the draft of the beach renourishment interlocal agreement provided by the City. In his opinion, the agreement does not include sufficient participation by the District in

the planning process for now and in the future. Revisions are being negotiated.

**Discretionary Projects & Procurements Requested by the City:**

1. The following items will be deleted from the City CIP request:

*Sugar Sand Park* – Carpet replacements: deleted (\$31,000).

*Estridge* – Irrigation well rehabilitation: deleted (\$35,000).

*New Programs* – further justification needed: deleted (\$16,200).

*Gumbo Limbo Renovation* – Funding will be available in the District’s Renewal and Replacement Reserves to accommodate requests for paving or pathways on an “as needed” basis during the year. Deleted (\$138,900).

2. Other CIP Requests:

*Five 4x4 Gators* – Funds will be set aside in Renewal and Replacement Reserves to fund vehicles as they become inoperable; funds will not be allocated in advance. The City will be required to justify the request for approval.

*AED Replacements (14 units)* – funds allocated: \$31,600.

*AC Replacement* –air handlers – this item will be funded from Renewal and Replacement Reserves on an “as needed” basis.

*Computer Replacement & Equipment* – Mr. Koski will meet with the City’s Information Technology Director to garner additional information about the requested items.

**2. Swim & Racquet Center: Resurfacing of Courts**

Mr. Koski advised that the City has received a bid for resurfacing the courts. The Board expressed concern about the issue and questioned if the resurfacing would affect or conflict with any future work at the facility. City staff responded that the resurfacing is done on a routine basis and will not impact or conflict with any future work

**MOTION** was made by Commissioner Frisch and seconded by Commissioner Starkoff to approve the resurfacing of the tennis courts at the Swim & Racquet Center.

**MOTION UNANIMOUSLY APPROVED**

**3. Experis Proposal**

To enable the item to be considered during the budgetary process, Mr. Koski has requested Experis staff to furnish a budget for the program at Sugar Sand Park.

**APPROVAL OF INVOICES:**

**MOTION** was made by Commissioner Frisch and seconded by Commissioner Starkoff to approve the invoices as presented totaling \$127,180.87.

**MOTION UNANIMOUSLY APPROVED**

**REPORTS AND DISCUSSION ITEMS:**

**Executive Director**

**District Counsel**

*July 4 Event*

Correspondence has been received from City of Boca Raton Assistant City Manager Mike Woika inquiring if the District anticipates budgeting funds for the 4<sup>th</sup> of July event and the Holiday Parade. This item will be addressed at the upcoming budget meetings.

**Commissioners**

*Spanish River Athletic Facilities*

Commissioner Vogelgesang visited the site and commented that the beds are in better condition, however, user groups need to be identified.

Commissioner Starkoff reported that fields, closed for maintenance are being utilized by unidentified user groups.

*Sugar Sand Park*

Commissioner Engel noted that Sugar Sand Park fields are being used as a golf driving range. He would like better monitoring by Park Rangers and felt that repeat offenders should be fined.

**FUTURE AGENDA ITEMS:**

July 1 – Consideration of Leathers & Associates Proposal for Sugar Sand Park Playground

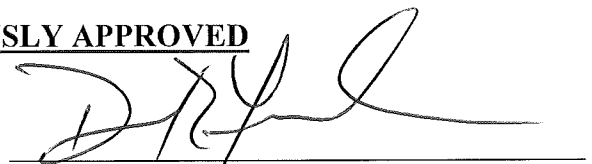
**ADJOURNMENT:**

**MOTION** was made by Commissioner Frisch and seconded by Commissioner Starkoff to adjourn the meeting at 7:08 p.m.

**MOTION UNANIMOUSLY APPROVED**

  
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Robert K. Rollins, Jr.

Chairman

  
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Dr. Dennis R. Frisch

Secretary-Treasurer