

GREATER BOCA RATON BEACH & PARK DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF COMMISSIONERS
SUGAR SAND PARK - 300 SOUTH MILITARY TRAIL
September 16, 2013

The MEETING was called to order by CHAIRMAN Rollins at approximately 5:15 p.m.

COMMISSIONERS PRESENT: Steven M. Engel
Dennis R. Frisch
Robert K. Rollins, Jr.
Earl L. Starkoff
Susan Vogelgesang

CHANGES TO AGENDA: None

PUBLIC REQUESTS: None

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETINGS:

MOTION was made by Commissioner Vogelgesang and seconded by Commissioner Engel to approve the minutes of the regular meeting of September 3, 2013.

MOTION UNANIMOUSLY APPROVED

REGULAR BUSINESS:

1. Amendment to 2012-2013 Budget

At the request of the District's auditors, Mr. Arthur C. Koski, Interim Executive Director, presented a memorandum from Mr. Merv Timberlake recommending a budget amendment for fiscal year 2012-2013 in the amount of \$300,000.

MOTION was made by Commissioner Starkoff and seconded by Commissioner Frisch to approve the budget amendment for fiscal year 2012-2013 as presented.

MOTION UNANIMOUSLY APPROVED

2. Patch Reef Park – Authorization to Advertise Request for Proposals

Mr. Koski requested authorization to advertise a Request for Proposals for Patch Reef Park to engage an architectural/engineering firm for the development of a master plan and potential design services. Proposals will be due on November 1st, 2013.

MOTION was made by Commissioner Starkoff and seconded by Commissioner Frisch to advertise the Request for Proposals for Patch Reef Park as presented.

MOTION UNANIMOUSLY APPROVED

3. Approval of Agreement for Bookkeeping Services for Fiscal Year 2013-14

Mr. Koski presented an agreement from Mattice Business Services, Inc. for bookkeeping services for fiscal year 2013-14 for a monthly fee of \$1,200. He recommends approval.

MOTION was made by Commissioner Engel and seconded by Commissioner Vogelgesang to approve the agreement from Mattice Business Services, Inc. for fiscal year 2013-14.

MOTION UNANIMOUSLY APPROVED

4. Review of Proposed Budget for Fiscal Year 2013-14

Mr. Koski furnished the 2013-14 Proposed Budget Summary and stated that it would be presented at the first public hearing scheduled for Tuesday, September 17.

APPROVAL OF INVOICES:

MOTION was made by Commissioner Frisch and seconded by Commissioner Starkoff to approve the invoices as presented totaling \$254,467.26.

MOTION UNANIMOUSLY APPROVED

REPORTS AND DISCUSSION ITEMS:

Executive Director

Request for Proposals

Work is currently underway to develop a master plan at the Swim & Racquet Center. Mr. Koski will also prepare an RFP for review of the master plan for Red Reef Park.

Usage of Rectangular Fields at Patch Reef Park

Pursuant to an article in the Sun-Sentinel, the Board was informed that the Boca Raton City Council will hold a special meeting on September 17th to ‘referee’ the on-going issues related to football field usage. Mr. Koski provided a letter dated September 16th, 2013 to the Boca Raton City Manager advising that Patch Reef Park is jointly owned by the District and Palm Beach County.

District Counsel - None

Commissioners

Gumbo Limbo

Commissioner Vogelgesang inquired about the status of the salt water pump issues. Mr. Koski advised that he is awaiting information from City staff on the matter. He will meet with City staff to discuss the current status of the procurement of interpretative exhibits.

District Interlocal Agreements

Commissioner Starkoff inquired about the status of the DeHoernle Park Phase II and Beach Renourishment interlocal agreements. Mr. Koski responded that he anticipates the receipt of both interlocal agreements in the near future.

In addition, Commissioner Starkoff suggested the use of temporary/portable speed bumps to control traffic in Sugar Sand Park especially during peak hours of activity. In his opinion, some type of physical device is needed to control the traffic. Mr. Koski will investigate various types of traffic calming devices.


FUTURE AGENDA ITEMS:

September 17 – First Public Hearing on Proposed 2013-14 Budget & Taxes

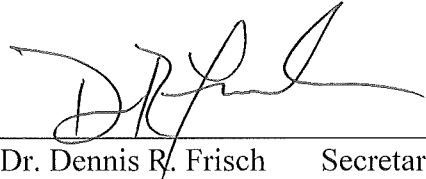
ADJOURNMENT:

MOTION was made by Commissioner Frisch and seconded by Commissioner Engel to adjourn the meeting at 5:38 p.m.

MOTION UNANIMOUSLY APPROVED



Robert K. Rollins, Jr. Chairman



Dr. Dennis R. Frisch Secretary-Treasurer