

**GREATER BOCA RATON BEACH & PARK DISTRICT**  
**MINUTES OF A REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**SUGAR SAND PARK - 300 SOUTH MILITARY TRAIL**  
**June 3, 2013**

The MEETING was called to order by CHAIRMAN Rollins at approximately 5:15 p.m.

**COMMISSIONERS PRESENT:** Steven M. Engel  
Dennis R. Frisch  
Robert K. Rollins, Jr.  
Earl L. Starkoff  
Susan Vogelgesang

**CHANGES TO AGENDA:** None

**PUBLIC REQUESTS:**

Michele Peel  
7391 NE 8<sup>th</sup> Court, Boca Raton

Ms. Peel, President of the Friends of Gumbo Limbo, advised that May visitation at the center exceeded 10,000. It is anticipated that approximately 140,000 visitors will visit the center this year.

**APPROVAL OF MINUTES OF PREVIOUS BOARD MEETINGS:**

**MOTION** was made by Commissioner Starkoff and seconded by Commissioner Vogelgesang to approve the minutes of the regular meeting of May 6, 2013.

**MOTION UNANIMOUSLY APPROVED**

**REGULAR BUSINESS:**

**1. Budget**

*a) Consideration of Rolled-Back Rate*

Due to current economic conditions, it was the consensus of the Board not to increase taxes and remain at the rolled-back rate.

*b) Capital Project Priority*

Mr. Koski suggested taking a “classification” approach to evaluate capital items requested by the City. For discussion purposes, he suggested the following three categories:

1. Capital Reserve Fund

The District would not approve large capital items at the beginning of the year, but would identify those items and create a “Capital Reserve Fund”. The City would be advised that the items requested have been discussed, but not approved. During the course of the fiscal year, the City may request funding when the project is ready for construction and/or planning.

2. Discretionary Items

Example: Vehicle requests

3. Items of Absolute Necessity

Example: Roof and/or air conditioning repairs

*c) Review of City Budget*

The Board will review the budget on each park at separate meetings.

*d) Budget Timetable*

The Board scheduled special meetings for July 8, 22, 29, and August 12.

June 17 – Discuss capital improvement items and cost estimates.

June 24 – Discuss the following parks: Swim & Racquet Center; Ocean Strand; Don Estridge; and Mizner Park.

July 15 – Set the tentative millage rate.

**2. Consideration of Kaufman Lynn Change Order No. 19**

Mr. Koski presented Kaufman Lynn Construction Change Order No. 19 in the amount of \$18,333.34. The change order reflects the installation of grates over each of the drainage outlets at DeHoernle Park. He recommends approval.

**MOTION** was made by Commissioner Frisch and seconded by Commissioner Engel to approve Kaufman Lynn Construction Change Order No. 19 in the amount of \$18,333.34.

**MOTION UNANIMOUSLY APPROVED**

**APPROVAL OF INVOICES:**

**MOTION** was made by Commissioner Frisch and seconded by Commissioner Starkoff to approve the invoices as presented totaling \$98,008.87.

**MOTION UNANIMOUSLY APPROVED**

**REPORTS AND DISCUSSION ITEMS:**

**Executive Director**

*District 2012 Audit Report*

Mr. Koski, acting Executive Director, stated that he is working with the auditors, Grau and Company, on the 2012 audit. The anticipated completion date is the end of June.

*Leathers and Associates*

On June 17, Mr. Koski anticipates presenting the Leathers and Associates proposal for design improvements at Sugar Sand Park which will incorporate suggestions made by Ms. Sandra Gottfried of the City's Advisory Board for People with Disabilities.

*Red Reef Park Parking Lot Repaving*

*Racquet Center – Resurfacing of 26 Clay Courts*

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Both of these items were budgeted in 2012-13 and approved by the Board.

Commissioner Frisch expressed concern about resurfacing the courts at this time, as they might be impacted by master plan improvements.

Commissioner Starkoff requested further information on repaving the existing parking lot.

Mr. Koski will address both of these items with City staff.

**District Counsel - None**

**Commissioners**

*Spanish River Athletic Complex*

Commissioners Starkoff and Vogelgesang expressed disappointment in the condition of the rectangular grass surfaces on the north side of the central path which were closed for several months to allow them to regenerate and were recently opened. In addition, plant beds need to be weeded and trash receptacles emptied more frequently.

Noting the poor condition of the grass, Commissioner Rollins remarked that “something needs to be done before it gets worse”.

Commissioner Engel requested a cost comparison between the City and Sports Turf One for maintaining the Spanish River Athletic Complex.

Mr. Koski will investigate the aforementioned matters with City staff.

**FUTURE AGENDA ITEMS:**

June 17 – Discuss 2013-14 Budget

June 17 – Leathers & Associates Proposal

**ADJOURNMENT:**

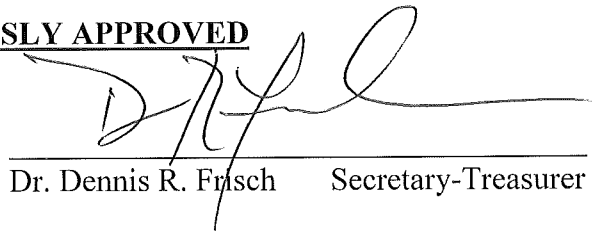
**MOTION** was made by Commissioner Frisch and seconded by Commissioner Engel to adjourn the meeting at 6:20 p.m.

**MOTION UNANIMOUSLY APPROVED**



Robert K. Rollins, Jr.

Chairman



Dr. Dennis R. Frisch

Secretary-Treasurer