

**GREATER BOCA RATON BEACH & PARK DISTRICT**  
**MINUTES OF A SPECIAL MEETING OF THE BOARD OF COMMISSIONERS**  
**SUGAR SAND PARK - 300 SOUTH MILITARY TRAIL**  
**June 24, 2013**

The MEETING was called to order by CHAIRMAN Rollins at approximately 5:15 p.m.

**COMMISSIONERS PRESENT:** Steven M. Engel  
Dennis R. Frisch  
Robert K. Rollins, Jr.  
Earl L. Starkoff  
Susan Vogelgesang

**CHANGES TO AGENDA:**

Mr. Arthur C. Koski, acting Executive Director, introduced former City of Boca Raton Financial Services Director Mr. Merv Timberlake. Mr. Timberlake has been engaged by the District to assist in the budget process.

**PUBLIC REQUESTS:**

Richard Zimmer, Zimmer Construction Consultants, P.A.  
129 NW 13<sup>th</sup> Street, Boca Raton

Mr. Zimmer updated the Board on recent park safety inspections. He will issue a written report in July.

**PURPOSE:**

The purpose of the meeting is to discuss the 2013-2014 Budget:

**a) Ocean Strand**

Chairman Rollins noted that the City needs to maintain the property; especially the front gate. Neighbors have complained about ATV's and off-trail bikes gaining access to the site.

Mr. Koski will address these issues with City of Boca Raton Recreation Services Director Mr. Mickey Gomez.

**b) Florida Atlantic University**

Commissioner Frisch supports the continuation of the rental leases as currently in effect.

Mr. Koski recapped the leases: Glades Road Field is budgeted at \$206,000; Varsity Field is budgeted at \$103,000. Both agreements expire September 30, 2020. Henderson Field is an annual agreement for hourly charges budgeted for about \$50,000. He will contact Mr. Gomez about City employees scheduling events at these fields.

**c) Mizner Bark**

Commissioner Vogelgesang expressed that \$138,000 for City personnel appeared excessive for such a small area.

Mr. Starkoff inquired about the control on maintenance costs.

Mr. Koski will ask Mr. Gomez to furnish the number of City permit holders and the number of District permit holders residing outside of the City.

Mr. Starkoff stated that he recently read about an independent expert in agronomy who specialized in athletic fields and surfaces. He suggested utilizing someone without ties to South Florida government.

Discussion ensued about getting an understanding of who would be funding the IRIS water at this facility.

Mr. Koski stated that commencing October 1, 2014, DeHoernle Park, Estridge and Mizner Park would be contained within the DeHoernle Park budget.

**d) Estridge**

Commissioner Frisch commented that in the near future, this facility would need to be re-sodded. Mr. Koski will inquire of Mr. Gomez as to when the re-sodding is scheduled to be performed.

Mr. Koski noted that the City requested \$35,000 for IRIS water hookup to the site. Although the District and the School Board share the facility, the School board has stated that no funding is available for the IRIS water hookup.

Mr. Koski will determine if the irrigation is just for the ball fields or other areas of the Estridge campus.

The Commissioners decided to defer the hookup for one year.

**e) DeHoernle Park**

Mr. Koski suggested budgeting for operation and maintenance as close as possible to the actual cost, and to carry a City of Boca Raton Operating Reserve for contingencies.

The Commissioners agreed that the standard is to keep the facility maintained at the level of service previously provided by Sports Turf One. The decline in the quality of maintenance since the City commenced maintaining the facility appears substantial.

Mr. Koski has spoken with City staff and they recognize that DeHoernle is not being maintained up to District standards. He will request a timeframe from the City as to when a turn-around is anticipated.

Commissioner Vogelgesang remarked that Park Rangers were finding it difficult economically going from full-time status to part-time status. Discussion ensued about the Affordable Care Act affecting health insurance costs.

Mr. Koski will inquire of Mr. Gomez an explanation of the City's policy for use of part-time employees versus full-time employees.

Commissioner Frisch inquired about the expected expenditures for traffic pattern flows, drop-off zones, and parking.

Mr. Koski advised that the plan for the drop-off area was approved by the City's Traffic Engineer and was intended to be part of Phase II. To expedite construction, he will have the designer get his plans ready to submit for permits. Within the next ninety days, the District will have an understanding from the City about Phase II and the entirety of the budget.

Commissioner Engel questioned the \$401,000 for full-time employees which is an increase of \$106,000. He noted that the City would be using more part timers, but the numbers did not change from last year.

Mr. Koski explained that he would be meeting with Mr. Timberlake this week to update the budget utilizing the numbers the City provided based upon actual expenses and reserves and based upon what is known about FAU expenses.

In the budget preparation, Mr. Starkoff noted that there would be about \$500,000 in savings utilizing actual, instead of projected numbers, and some of the savings could be put into the studies suggested at the meeting.

**OTHER MATTERS:**

Mr. Koski will provide the Leathers agreement for Board consideration on Monday, July 1.


Commissioner Starkoff inquired as to when the southeast field by the bleachers in Patch Reef Park would be re-sodded.

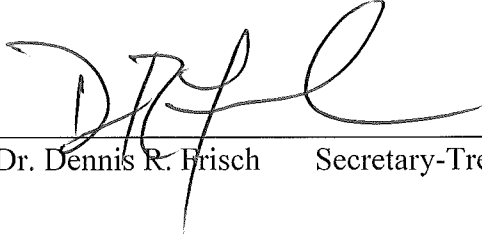
Commissioner Rollins noted that there were areas in Estridge that also needed re-sodding.

**ADJOURNMENT:**

**MOTION** was made by Commissioner Frisch and seconded by Commissioner Starkoff to adjourn the meeting at 6:35 p.m.

**MOTION UNANIMOUSLY APPROVED**

  
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Robert K. Rollins, Jr. Chairman

  
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Dr. Dennis R. Frisch Secretary-Treasurer