



Greater Boca Raton Beach & Park District

300 South Military Trail, Boca Raton, Florida 33486
Telephone: (561) 417-4599 Telefax: (561) 347-3945
www.mybocaparks.org

Board of Commissioners

Steven M. Engel
Dr. Dennis R. Frisch
Robert K. Rollins, Jr.
Earl L. Starkoff
Susan Vogelgesang

REGULAR MEETING of the BOARD OF COMMISSIONERS

April 1, 2013 5:15 P.M.

AGENDA

ROLL CALL:

CHANGES TO AGENDA:

PUBLIC REQUESTS:

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETINGS:

Regular Board meeting held on March 18, 2013 1

REGULAR BUSINESS:

1. Budget Timetable
2. Sugar Sand Park Playground 4
3. Assignment of Greenhorne & O'Mara Consulting Contract 8

APPROVAL OF INVOICES:

REPORTS AND DISCUSSION ITEMS:

Executive Director

District Counsel

Commissioners

FUTURE AGENDA ITEMS:

ADJOURNMENT:

NOTICE: Anyone wanting to appeal an official decision made on any subject at the meeting must have a verbatim record of the meeting, and the appeal must include the testimony and evidence on which the appeal is based.

GREATER BOCA RATON BEACH & PARK DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF COMMISSIONERS
SUGAR SAND PARK - 300 SOUTH MILITARY TRAIL
March 18, 2013

The MEETING was called to order by CHAIRMAN Rollins at approximately 5:15 p.m.

COMMISSIONERS PRESENT: Steven M. Engel
Robert K. Rollins, Jr.
Earl L. Starkoff
Susan Vogelgesang

CHANGES TO AGENDA:

To accommodate the presence of Boca Raton Assistant City Manager Mike Woika and City of Boca Raton Community Project Manager Nicole Gasparri, item number one under Regular Business: July 4th Event, was addressed after Public Requests.

PUBLIC REQUESTS:

Michele Peel

7391 NE 8th Court, Boca Raton

Ms. Peel, President of the Friends of Gumbo Limbo, advised that a road cycling event will be held on March 23rd with a portion of the proceeds benefiting Gumbo Limbo.

Tom Thayer

4821 N. Dixie Highway, Boca Raton

Mr. Thayer referenced two news articles published in the Palm Beach Post relating to beach renourishment funding resources.

Mr. Woika responded that for the last beach renourishment project Federal funding was not available and that recently, Delray Beach experienced the same result.

REGULAR BUSINESS:

1. July 4th Event

Mr. Woika and Ms. Gasparri were invited to respond to specific concerns of the Board regarding the relocation of the July 4th event from Florida Atlantic University to the Spanish River Athletic Facilities.

Mr. Woika explained that due to FAU's growth and construction, the area for fireworks is steadily shrinking.

Ms. Gasparri, working with Becky Self, City of Boca Raton Special Events Coordinator, evaluated alternative relocation sites:

Beach Parks -Having no central location, the beach area limits family activities. Parking would need to be spread out amongst all of the beach front parks and would impact the neighborhoods. The event is also in the middle of the turtle nesting season.

Spanish River Athletic Facilities – It was determined by the City that the Spanish River Athletic Facilities site had all logistics required to host the July 4th event: spectacular fireworks view over the lake; parking (use of shuttle service from Boca Corporate Center; Spanish River Library; Broken Sound parking areas); appropriate location for family activities (southeast section of the asphalt parking area). The City is working with traffic control and the Police Department to insure the safety of patrons.

Florida Atlantic University

The stadium was considered, however, FAU envisioned doing some type of ticketed event/concert. Charging for the FAU event would make it difficult for the event to remain free and open to the public. In addition, FAU wants to limit the number of people and events on the stadium field at one time: no rides; no bands.

Commissioner Starkoff requested a cost analysis for holding the July 4th event at FAU, and inquired about the other types of events that could be held at the stadium. He remarked that it “may be time to consider a different type of event.” He requested an analysis of how long it will take patrons to exit the park when the event is over.

Commissioner Engel expressed concern about accommodating 10,000 individuals when only 1,200 parking spots are available. He was advised by Ms. Gasparri that approximately 4,000 people participate in the event (3 or 4 persons per vehicle) and 6,000 others watch from other areas.

Commissioner Vogelgesang raised the question of liability insurance. Mr. Woika stated that the City would be responsible for any damage incurred to the park as a result of the event and that the City would make any necessary repairs.

Mr. Woika stated that the City is obtaining insurance for off-site parking locations. The District would be named as an additional insured.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETINGS:

MOTION was made by Commissioner Starkoff and seconded by Commissioner Engel to approve the minutes of the regular meeting of March 4, 2013.

MOTION UNANIMOUSLY APPROVED

REGULAR BUSINESS:

2. Consider Kaufman Lynn Construction Change Order No. 17

This item was deferred.

APPROVAL OF INVOICES:

MOTION was made by Commissioner Vogelgesang and seconded by Commissioner Engel to approve the invoices as presented totaling \$155,124.57.

MOTION UNANIMOUSLY APPROVED

REPORTS AND DISCUSSION ITEMS:

Executive Director

Spanish River Athletic Facilities – Phase II

Mr. Arthur C. Koski, interim Executive Director advised that a Phase II design team “kick-off” meeting is scheduled for March 19th.

District Counsel - None

Commissioners

Gumbo Limbo Nature Center

Commissioner Vogelgesang advised that to avoid paying for an annual beach parking sticker, individuals are parking at Gumbo Limbo (at no charge) and walking across A-1-A to Red Reef Park. The installation of parking meters at Gumbo Limbo and Red Reef Park would resolve the problem. Mr. Koski will investigate the matter with City staff.

FUTURE AGENDA ITEMS:

User Fees

ADJOURNMENT:

MOTION was made by Commissioner Starkoff and seconded by Commissioner Vogelgesang to adjourn the meeting at 6:18 p.m.

MOTION UNANIMOUSLY APPROVED

Robert K. Rollins, Jr. Chairman

Susan Vogelgesang Vice-Chairman



March 21, 2013

Arthur Koski
Acting Administrator
The Greater Boca Raton Beach and Park District
Boca Raton, FL
Mr Koski:

It is great to hear your enthusiasm for the future of Sugar Sand Parks. Having recently opened an office in south Florida we are very excited to work with our existing playgrounds in the area. Sugar Sand Park is an asset to the community, as well as, The Greater Boca Raton Beach and Park District. We look forward to working with you to maintain and grow this beloved park.

The playground was originally built by volunteers, and while that is still our passion it is not an option for every community. We now offer other options including working with your staff or supplying our own staff.

It's obvious from looking at the structure you have done a good job keeping up with maintenance needs. As time continues the wood will eventually require more and more work until it needs to be replaced. We have been working with many of our existing projects on all types of renovation options. Doing these renovations before the wood reaches a critical point helps reduce safety concerns, lowers maintenance cost, reduces amount of maintenance required, and visually improves the overall look of the project.

We conducted a site visit to evaluate the current condition of your structure. Based on this visit we feel the following areas can be improved with a renovation.

- Lower maintenance
- Improve safety
- Increase accessibility
- Improve visibility
- Improve ascetics

These improvements would all be done using modern recycled composite materials, eliminating the issues typically found in wood while maintaining the original ascetics. Like the original design the refurbishment will be completely custom-designed. The scope of work can be adjusted to your budget and timeframe. We are flexible and can deliver the services required to keep this playground the jewel



of your park system. Attached is a before and after photograph of a similar playground refurbished. I look forward to meeting with your group and further discussing your options.

Sincerely,

Justin Fowler







Stantec Consulting Services Inc.
8130 Baymeadows Way West Suite 202
Jacksonville FL 32256
Tel: (904) 346-1777

March 18, 2013

Greater Boca Raton Beach & Park District
101 North Federal Highway
Suite 602 - Renaissance Centre
Boca Raton, FL 33432

Attention: Mr. Arthur Koski

Reference: 180305, Spanish River Athletic Facility (fka Countess de Hoernle Park)

Dear Mr. Koski:

On December 14, 2012, Stantec Consulting Services Inc. ("Stantec") acquired all of the stock of Greenhorne & O'Mara Inc. ("G&O"), and as a result of the merger and acquisition, the above-referenced contract is assigned to **STANTEC CONSULTING SERVICES INC.** Stantec will maintain the present office locations of G&O with no interruption in operations or client services, and all future projects and operations will be under the Stantec name. Stantec provides professional consulting services in planning, engineering, architecture, interior design, landscape architecture, surveying, environmental sciences, project management, and project economics for infrastructure and facilities projects. We support public and private sector clients in a diverse range of markets, at every stage, from initial concept and financial feasibility to project completion and beyond. Our services are offered through approximately 13,000 employees operating out of more than 190 locations in North America.

Stantec's vision includes working with the best clients on the best projects and providing the best services. Accordingly, please be assured that the continuity of your current project will be unaffected by this new arrangement.

In this regard, we request your approval to assign the following contract:

180305

in the name of Greenhorne & O'Mara Inc. to **Stantec Consulting Services Inc.**

Kindly indicate your consent to the request for assignment by returning a duplicate copy of this letter in the enclosed self-addressed envelope, executed on behalf of **CLIENT NAME**.

Sincerely,

STANTEC CONSULTING SERVICES INC.



**Neal Brockmeier,
Principal
904-346-1777**

The undersigned hereby consents to the assignment of the contract noted above to **STANTEC CONSULTING SERVICES INC.** effective March 19, 2013.

(Signature)

(Printed Name and Title)