

GREATER BOCA RATON BEACH & PARK DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF COMMISSIONERS
SUGAR SAND PARK - 300 SOUTH MILITARY TRAIL, BOCA RATON
November 28, 2016

The MEETING was called to order by CHAIRMAN Robert K. Rollins, Jr. at approximately 5:15 p.m.

COMMISSIONERS PRESENT: Steven M. Engel
Dennis R. Frisch
Robert K. Rollins, Jr.
Earl L. Starkoff
Susan Vogelgesang

CHANGES TO AGENDA: None

PUBLIC REQUESTS:

Robert DuKate
5351 NW 3rd Terrace, Boca Raton

Mr. DuKate gave an update on 1) the three offers received by the City of Boca Raton for the Glades Road Municipal Golf Course, and 2) the resolution offered by Council Member J. Rogers to the City Council seeking support to keep golf at Ocean Breeze in a cooperative effort with the District.

Sandra Gottfried
11484 Clear Creek Place, Boca Raton

Ms. Gottfried, a volunteer on the Science Playground Project, stated it was important to properly educate the community about the transition from an accessible playground to an all-inclusive playground. She suggested producing a short video to educate the community on what to expect and how to operate the equipment. The video could play at the Explorium and also be added to the District website. A priority would be to encourage parents with disabled children to bring them to the playground (scheduling play dates or pairing the children with a buddy for extra help). Ms. Gottfried stated that she would like to continue to be involved in the playground programming when it opens. Assistant Director Briann Harms will coordinate programming with Ms. Gottfried.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETINGS: No minutes were presented.

REGULAR BUSINESS:

1. Approval of Close Construction Pay Application No. 5

MOTION was made by Commissioner Vogelgesang and seconded by Commissioner Frisch to approve Close Construction Pay Application No. 5 in the amount of \$40,240.37 for Phase I of the Boardwalk at the Gumbo Limbo Nature Center.

MOTION UNANIMOUSLY APPROVED

2. Execution of Mattice Business Services Contract

Mr. Koski, Executive Director, furnished a copy of a three-year agreement between the District and Mattice Business Services for bookkeeping and payroll services at a cost of \$1,500 per month. He recommended approval.

MOTION was made by Commissioner Frisch and seconded by Commissioner Engel to approve the agreement between Mattice Business Services and the District for a three-year period for bookkeeping and payroll services.

MOTION UNANIMOUSLY APPROVED

3. Amendment to Zimmer Consultant Swim & Racquet Center Agreement

Mr. Koski presented Amendment No. 1 to the August 18th 2014 Agreement for Services between Zimmer Consultants and the District for construction of the Swim & Racquet Center Project. The Amendment is required due to modifications and an increase in the scope of work by Zimmer and his consultant.

MOTION was made by Commissioner Starkoff and seconded by Commissioner Vogelgesang to approve Amendment No. 1 to the August 18, 2014 contract between the District and Zimmer Consultants.

Discussion:

A numerical error was found on the Amendment No. 1 Compensation Fee Schedule. This item will be placed on the December 5, 2016 agenda for approval.

MOTION withdrawn by Commissioner Starkoff
Second to Motion withdrawn by Commissioner Vogelgesang

4. Execution of Owner's Representative

Mr. Koski provided a copy of the Agreement for Services between Michael C. Fichera Consultant, LLC and the District to provide permitting and inspection services at the Swim & Racquet Center and other District projects. Mr. Fichera retired from the City of Boca Raton as the Chief Building Official. Mr. Fichera will receive \$6,000 per month for services rendered.

MOTION was made by Commissioner Starkoff and seconded by Commissioner Frisch to approve the November 28, 2016 Agreement for Services between Michael C. Fichera Consultant, LLC and the District.

Discussion:

Commissioner Rollins requested a report be furnished on a regular basis on the work performed by Mr. Fichera.

MOTION UNANIMOUSLY APPROVED

APPROVAL OF INVOICES:

MOTION was made by Commissioner Frisch and seconded by Commissioner Vogelgesang to approve the invoices as presented totaling \$48,597.91.

MOTION UNANIMOUSLY APPROVED

REPORTS AND DISCUSSION ITEMS:

Executive Director

1. Patch Reef Park

Mr. Koski advised that the 2016/2017 Budget allocates \$3,000,000 for Patch Reef Park master planning and construction. He requested guidance from the Board as to whether there is a desire at the current time to begin planning the construction process of 1, 2, or 3 fields in artificial turf. An in depth discussion ensued. Mr. Koski was directed by the Chairman to explore the possibility of installing one sports turf field at Patch Reef Park. He will furnish information regarding the incremental costs for installing one sports turf field now, followed by the second and then the third.

2. DeHoernle Phase II

Mr. Koski advised that at a meeting with City of Boca Raton Assistant City Manager Mike Woika, he was shown a plan for Phase II. The depiction does not show the four rectangular fields that currently exist, but two smaller fields on the south side of the existing property with the balance of the property being set aside for a Police Department Gun Range and a Skid Drive Track. The Board expressed disappointment and concern that the City would give the land [located next to a playground and behind a middle school] to the Police Department for such purposes. Mr. Koski stated that two items have been suggested for the agenda for the January 30th joint meeting: 1) annexation and, 2) the definition of a non-resident. It was the consensus of the Board to consider discussing DeHoernle Park Phase II at the joint meeting.

Gumbo Limbo Pipe and Pumping

Mr. Koski advised that Applied Technology Management (ATM) estimates that the cost to complete the entire pipe and pumping project is \$2.6 million. He stated that the District has been advised to turnover to the City the completion of all projects at Red Reef [the ATM pipe and pumping project as well as Phase II of the boardwalks at Gumbo Limbo]. There may be some difficulty with ATM continuing with the pipe and pumping project as the \$2.6 million amount exceeds the authority that the City's procurement department has to keep ATM on as the consultant. The project may be delayed as the City may have to go out for a new contractor (RFP) or, the project may come back to the District. Mr. Koski will advise the City that the District does not have the same procurement restrictions as the City.

District Counsel - None

Commissioners

DeHoernle Park

Commissioner Vogelgesang inquired about the costs incurred by the District in planning for DeHoernle Park Phase II. Mr. Koski responded the costs incurred are "very minor".

Mizner Park

To move the Mizner Bark (restrooms) project forward, Commissioner Engel asked if it was possible to separate the improvements at Mizner Bark from DeHoernle Park Phase II. Mr. Koski remarked that he did not see a plan for the interconnect with Banyon Trail and, therefore, any plans for improvements at the dog park.

Financial Issues

Commissioner Starkoff addressed financial issues which he believes could result in substantial monetary gains for the District over time.

Revenue -The District should undertake a review of the fees that it receives from the City to make sure all revenues are forthcoming. Staff will provide a revenue comparison of fees received and anticipated for presentation at the Dec. 5th meeting.

Technical/Supervisory and Administration Charges – Staff provided an analysis of these items over a five year period. The analysis indicates a \$200,000 increase in the current budget. He suggested that the District examine the methodology and concept of computing the fees and consider paying on a percentage basis.


FUTURE AGENDA ITEM

December 2 – Amendment to Zimmer Swim & Racquet Center Agreement

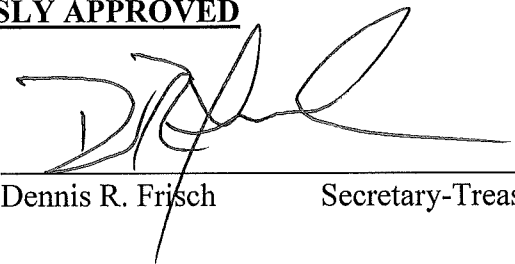
ADJOURNMENT:

MOTION was made by Commissioner Frisch and seconded by Commissioner Engel to adjourn the meeting at 6:55 p.m.

MOTION UNANIMOUSLY APPROVED



Robert K. Rollins, Jr. Chairman



Dennis R. Frisch Secretary-Treasurer