



## Greater Boca Raton Beach & Park District

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www.mybocaparks.org

### Board of Commissioners

Craig F. Ehrnst  
Steven M. Engel  
Robert K. Rollins, Jr.  
Susan Vogelgesang  
Erin A. Wright

### REGULAR MEETING of the BOARD OF COMMISSIONERS

July 17, 2017 ~ 5:15 P.M.

### AGENDA

#### ROLL CALL:

#### CHANGES TO AGENDA:

#### PUBLIC REQUESTS:

#### APPROVAL OF MINUTES OF PREVIOUS BOARD MEETINGS:

*Regular Board meeting held on July 5, 2017*

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#### REGULAR BUSINESS:

1. Presentation by EDSA on City's Waterfront Plan [Ocean Strand]
2. Approval of Work Order for Gumbo Limbo Master Planning
3. Budget Discussions: 2017-2018
4. Swim & Racquet Center Project Update
5. Ocean Breeze Update

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#### APPROVAL OF INVOICES:

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#### REPORTS AND DISCUSSION ITEMS:

Executive Director  
District Counsel  
Commissioners

#### FUTURE AGENDA ITEMS:

#### ADJOURNMENT:

NOTICE: Anyone wanting to appeal an official decision made on any subject at the meeting must have a verbatim record of the meeting, and the appeal must include the testimony and evidence on which the appeal is based.

**GREATER BOCA RATON BEACH & PARK DISTRICT**  
**MINUTES OF A REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**SUGAR SAND PARK - 300 SOUTH MILITARY TRAIL, BOCA RATON**  
**July 5, 2017**

The MEETING was called to order by CHAIRMAN Robert K. Rollins, Jr. at 5:15 p.m.

**COMMISSIONERS PRESENT:** Craig F. Ehrnst  
Steven M. Engel  
Robert K. Rollins, Jr.  
Susan Vogelgesang  
Erin A. Wright

**CHANGES TO AGENDA:** None

**PUBLIC REQUESTS:**

Harold Chaffee

6200 NW 2<sup>nd</sup> Avenue, Boca Raton

Referencing Ocean Breeze, Mr. Chaffee inquired about the number of Boca Raton City Council votes needed to approve funding for the subject property. Chairman Rollins responded that the City Attorney interprets the ordinance to require four votes.

**APPROVAL OF MINUTES OF PREVIOUS BOARD MEETINGS:**

**MOTION** was made by Commissioner Vogelgesang and seconded by Commissioner Engel to approve the minutes of the regular meeting held on June 19, 2017.

**MOTION UNANIMOUSLY APPROVED**

**REGULAR BUSINESS:**

**1. 2017-2018 Budget Discussion**

Mr. Arthur C. Koski, District Executive Director, noted that the City's Proposed 2017-2018 Budget for the operation and maintenance of District facilities totals \$16,861,000; an increase of \$717,200 compared to Fiscal Year 2016-2017. To allow ample time for review of the proposed budget, Board meetings have been scheduled for July 17, and August 7, 14 & 28. To begin the lengthy review process, he recommends that the Board review the pages which contain the summary for each District facility; including Special Interests (he listed the corresponding page numbers). In addition, "Capital Improvement Projects" [Exhibit B] warrants a review.

Mr. Koski advised that he has requested an explanation from City of Boca Raton Recreation Services Director, Mickey Gomez, as to why the projected savings in operation and maintenance costs for the installation of artificial turf at Patch Reef Park are not contained in the current budget [City staff touted the savings on numerous occasions]. Mr. Gomez advised that he will draft a response.

Mr. Koski noted that the Boca Raton City Council was informed at the May 8<sup>th</sup> joint meeting that the District will maintain its current millage rate for 2017-2018 [0.9147]. This information will be transmitted to the Palm Beach County Property Appraiser by July 31, 2017.

As in the past, City staff will be invited to attend Board meetings to answer any questions that may arise.

For consideration, Commissioner Engel offered that every year the District budgets for numerous positions, and only a certain percentage of those positions are filled. By figuring out what the rolling-average has been over the last three or four years, a reserve fund could be established equal to half of the rolling-average amount.

## **2. Renaming of the Sugar Sand Park Community Center**

Ms. Briann Harms, Assistant Director, advised that a name change was once considered for the subject facility to more fittingly encompass the various types of recreation/entertainment amenities offered. She would like to work with City staff to determine if it would be helpful to them from a marketing and sponsorship standpoint. She asked for Board direction and support.

The Board expressed support for a more comprehensive name for the Sugar Sand Park Community Center. Ms. Harms will assess the level of interest of City staff and, if warranted, will consider using social media to solicit ideas. Commissioner Ehrnst suggested a contest.

## **3. Ocean Strand – Master Plan Discussion**

At the June 19<sup>th</sup> Board meeting, copies were provided of the 30% plans for Ocean Strand prepared by EDSA (a consulting firm engaged by the City). EDSA will make a presentation to the Board at its July 17<sup>th</sup> meeting.

### **Other Items Pertaining to EDSA**

#### **Approval of Gumbo Limbo Work Order**

Mr. Koski provided copies of a Work Order requesting funding for a City consultant (EDSA) to develop a concept plan for future master planning purposes for the Gumbo Limbo Nature Center campus in an amount not to exceed \$50,000.

Commissioner Vogelgesang sought confirmation on whether the Friends of Gumbo Limbo was working with the City to develop an interlocal agreement to fund parts of the strategic plan.

Ms. Michele Peel, President of the Friends of Gumbo Limbo informed that the Friends has offered to work with the City to engage an architect [an individual who has designed marine life in the Jupiter FL area] to do a master plan for Gumbo Limbo which the Friends would fund. The City's reaction was to utilize its consultant EDSA to do the design work.

Commissioner Engel stated that he would like to hear a presentation from both EDSA and the architect which the Friends would fund. This item will be discussed in further detail at the July 17<sup>th</sup> meeting.

## **4. Ocean Breeze Update**

Mr. Koski announced that the joint meeting with the City scheduled for July 24<sup>th</sup> has been cancelled. Additional information regarding the title review is being obtained. A joint meeting in September is optimal.

**5. Approval of Sugar Sand Park Explorium Exhibit: It's a Nano World**

Mr. Koski furnished and reviewed a rental agreement from the Sciencenter to lease the subject exhibit for the period February through April 2018. The cost of the exhibit for the period is \$45,000 plus shipping charges, with an initial deposit of \$10,000.

**MOTION** was made by Commissioner Vogelgesang and seconded by Commissioner Engel to authorize the execution of the contract with the Sciencenter for "It's a Nano World" exhibit for a price of \$45,000 plus shipping charges, with an initial deposit of \$10,000.

**MOTION UNANIMOUSLY APPROVED**

**APPROVAL OF INVOICES:**

Commissioner Vogelgesang presented a "revised" invoice disbursement sheet in the amount of \$150,530.00 and recommended approval.

**MOTION** was made by Commissioner Vogelgesang and seconded by Commissioner Engel to approve the invoices as presented totaling \$150,530.00.

**MOTION UNANIMOUSLY APPROVED**

**REPORTS AND DISCUSSION ITEMS:**

**Executive Director**- None

**District Counsel**

*Swim & Racquet Center Project*

A Pre-Bid Conference for the subject project will be held on July 10, 2017 at 2:00 p.m. in the District Board Room.

*Sugar Sand Park Lighting Improvements*

Ms. Harms advised that the above listed project will commence on July 12<sup>th</sup>. All of the equipment is on-site. The project is anticipated to be completed by the end of July.

**Commissioners** - None

**FUTURE AGENDA ITEM** –

July 17 - EDSA Presentation – City Waterfront Plan/Ocean Strand/Gumbo Limbo  
Approval of Work Order for Gumbo Limbo Master Planning  
2017-2018 Budget Discussion

**ADJOURNMENT:**

**MOTION** was made by Commissioner Engel and seconded by Commissioner Vogelgesang to adjourn the meeting at approximately 6:15 p.m.

MOTION UNANIMOUSLY APPROVED

Robert K. Rollins, Jr.

Chairman

Susan Vogelgesang

Secretary-Treasurer

Not Approved Minutes



# Greater Boca Raton Beach & Park District

CAPITAL EXPENDITURE REQUEST FORM FOR THE CITY OF BOCA RATON				
DATE:	June 23, 2017	JOB TITLE:	Recreation Services Superintendent	
REQUESTED BY:	J.D. Varney	PHONE:	393-7812	
		EMAIL:	jvarney@ci.boca-raton.fl.us	
If approved, it is understood that this item must be procured and received during the current budget year?				
			Yes	No <input checked="" type="checkbox"/>
BRIEF PROJECT DESCRIPTION AND JUSTIFICATION				
<p>This request will fund an initial Work Order with a City consultant to develop a concept plan for future master planning purposes for the Gumbo Limbo Nature Center campus. The Work Order will not exceed \$50,000.</p>				
EFFECT ON OPERATIONS				
List all other costs associated with the approval of this request such as additional operation and maintenance costs.				
None.				
COMPLETE THIS SECTION FOR ALL EQUIPMENT REQUESTS				
# of Units	Manufacturer	Model Number	Serial Number	VIN Number
	NA			
CITY CONFIRMATION OF REQUEST				
CITY STAFF SIGNATURE		DATE	ADDITIONAL INFORMATION:	
		6-23-17	The design work will be undertaken by EDSA working in concert with Cambridge 7 Associates.  While the \$50,000 will fund the entire Work Order, it is likely that not all of the design team's obligations under the Work Order will be completed by the end of FY 16/17.	
	PRINT NAME:	DATE		
J.D. Varney		6-23-17		
DISTRICT USE ONLY				
Approved		Comments:		
EXECUTIVE DIRECTOR SIGNATURE	DATE			
PRINT NAME	DATE			