

**GREATER BOCA RATON BEACH & PARK DISTRICT**  
MINUTES OF A REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
SUGAR SAND PARK - 300 SOUTH MILITARY TRAIL, BOCA RATON  
**November 2, 2015**

The MEETING was called to order by CHAIRMAN Vogelgesang at approximately 5:15 p.m.

**COMMISSIONERS PRESENT:** Steven M. Engel  
Dennis R. Frisch  
Robert K. Rollins, Jr.  
Earl L. Starkoff  
Susan Vogelgesang

**CHANGES TO AGENDA:** None

**PUBLIC REQUESTS:**

Tom Thayer

4821 N. Dixie Highway, Boca Raton

Mr. Thayer extended an invitation to the Board to attend the Boca Raton Federation of Homeowners meeting on November 3<sup>rd</sup> at 8:30 a.m. at the Boca Raton Community Center. The topic of discussion is "Ethics" and the guest speaker will be the Acting Director of the Palm Beach County Ethics Commission. The other item on the agenda is the Boca Bowl which will be held on December 22<sup>nd</sup> at the FAU stadium.

Mike Kroll

Miller Legg and Associates

Mr. Miller, the consultant engaged by the District for the Red Reef Park Master Plan, gave an update on the boardwalk improvements at Gumbo Limbo. *Highlights:* Construction documents for Phase I which includes the eastern side of the boardwalk [including the observation tower] are being finalized and will be available for Board review in mid-November. It appears the integrity of the tower is still intact and will only require minor structural improvements. On a short-term basis, the area between the existing parking lot at Gumbo Limbo and the boardwalk will be used as the construction staging area. When Phase I of the boardwalk is completed, an at grade, ADA compliant, pedestrian walkway will provide access to the boardwalk and tower. The contractor will then use the staging area for Phase II. No access to the tower is proposed from A-1-A for safety reasons and to avoid impacting the vegetation. There will be access from the boardwalk to the golf course parking lot when Phase I is completed. *Timeline:* Mid-November/December—out to bid; early January-contractor engaged (3 to 4 months of construction activity envisioned); May 1—Phase I and the observation tower are completed; Phases II and III commence with completion anticipated in Sept/Oct. (no later than Dec. 2016).

**APPROVAL OF MINUTES OF PREVIOUS BOARD MEETINGS:**

**MOTION** was made by Commissioner Engel and seconded by Commissioner Rollins to approve the minutes of the regular meeting of October 26, 2016.

**MOTION UNANIMOUSLY APPROVED**

*Note:* Later in the meeting, Commissioner Starkoff noted that the minutes warranted a correction as follows: Regular Business: Item 1. Swim & Racquet Center Architect Update, paragraph four *Community Building*, first paragraph, fourth sentence: “The second floor will house the District’s office consisting of three ~~meeting rooms~~ offices, a Board meeting room, lobby/reception area, kitchen/work area and restrooms with a total of 2,200 square feet.”

**MOTION** was made by Commissioner Starkoff and seconded by Commissioner Engel to amend the minutes of October 26, 2015 as indicated above.

**MOTION UNANIMOUSLY APPROVED**

**REGULAR BUSINESS:**

**1. Approval of Applied Technology & Management (ATM) Change Order**

Mr. Koski, Interim Executive Director, provided a copy of ATM Change Order No. 01 which modifies Task 1, in the original agreement relating to the short-term fix for the Gumbo Limbo seawater intake system. Piping repairs in the intake lines will be undertaken by a licensed subcontractor at a cost not to exceed \$30,000. He recommends approval.

**MOTION** was made by Commissioner Frisch and seconded by Commissioner Starkoff to approve ATM Change Order No. 01 in an amount not to exceed \$30,000.

**MOTION UNANIMOUSLY APPROVED**

**2. Approval of Saint Mark Greek Orthodox Church Reciprocal Use Agreement**

Mr. Koski proposed a one-year extension to the Reciprocal Use Agreement regarding parking facilities at the Church and Patch Reef Park and recommends approval.

**MOTION** was made by Commissioner Frisch and seconded by Commissioner Engel to extend the Saint Mark Church Reciprocal Use Agreement through December 19, 2016.

**MOTION UNANIMOUSLY APPROVED**

**3. Sugar Sand Park Lighting Improvements Update – Zimmer Consultants**

Mr. Rick Zimmer gave an update on the progress of the lighting improvements at the park. He stated that photo metrics with the new lighting fixture will increase illumination levels dramatically. Tree trimming on the roadways and in the parking lot will be required. It was the consensus of the Board to have Mr. Zimmer proceed with the post lights instead of the bollards.

Commissioner Rollins stressed the need to begin the first phase of the project in the parking lot by the field house. Trees around the field house need to be trimmed as they obstruct the lighting and make it difficult for drivers to navigate safely. He suggested providing some type of short-term lighting at the field house

Mr. Zimmer stated that the project is anticipated to be completed in Feb/Mar.

**4. Authorization to issue an RFP for design of three artificial surface rectangular fields at Patch Reef Park**

Mr. Koski advised that Boca Raton City Manager Leif Ahnell cancelled the scheduled October 28<sup>th</sup> meeting. To-date, the meeting has not been rescheduled. This item was deferred until receipt of the DeHoernle Park Phase II Interlocal Agreement from the City.

#### **5. User Fees**

Ms. Briann Harms, Assistant Director updated the Board on inequities that she has uncovered in her research on user fees. *Red Reef Park* – The District collects all daily fees. The City collects and maintains all parking meter revenues on the west side.

Commissioner Rollins stated that the inequities in the collection of user fees and the inconsistencies of how they are being applied, should formally be brought to the attention of the Boca Raton City Manager to resolve the differences on a more even basis. This item will be placed on the November 16<sup>th</sup> agenda for further discussion.

Mr. Koski stated that the District has to ensure that whatever fees are collected on District owned or funded properties, they either be transferred to the District, or applied to the operation and maintenance of those facilities. It will then be up to the Board to adopt the policies on District facilities.

#### **APPROVAL OF INVOICES:**

**MOTION** was made by Commissioner Frisch and seconded by Commissioner Starkoff to approve the invoices as presented totaling \$30,680.63.

#### **MOTION UNANIMOUSLY APPROVED**

*Note:* Upon further review, Commissioner Engel advised that a computation error occurred. The correct total amount for the invoices should be \$47,680.63.

**MOTION** was made by Commissioner Frisch and seconded by Commissioner Engel to approve the corrected invoice disbursement total amount of \$47,680.63.

#### **MOTION UNANIMOUSLY APPROVED**

#### **REPORTS AND DISCUSSION ITEMS:**

##### **Executive Director**

##### *Sugar Sand Park Science Playground*

On Wednesday, Nov. 4<sup>th</sup> all appropriate parties involved in the project will meet to review the first phase of the playground. An RFP for the first phase of construction will be advertised on Friday, Nov. 6.

##### *Sugar Sand Park Second Field House*

Responses to the RFP for an architectural/engineering consultant for the proposed subject facility are due on Nov. 13. Copies of the submittals will be furnished to the Board for review, and a meeting to rank the proposers will be scheduled.

**District Counsel** – None

**Commissioners**

*Items for Discussion at the Joint Meeting*

Commissioner Frisch would like to discuss the annexation of the Royal Palm Polo property and how it relates to District fees and taxes.

Commissioner Starkoff felt that the main discussion item at the meeting should be agreement on how relations between the two entities can be improved. He made the following constructive suggestions: 1) There should be regularly scheduled quarterly meetings between the two parties; 2) Mr. Koski and the City Manager should meet on a bi-weekly basis; and 3) Mr. Koski should be given the courtesy of being the first person addressed at the City Council workshop meetings.

District staff will propose quarterly meeting dates for future joint City/District meetings.

*Ocean Strand*

Commissioner Rollins expressed concern about the security at Ocean Strand and the need to remove the exotic vegetation along the waterfront. Mr. Koski responded that Mr. Mickey Gomez has been apprised of the situation and he is currently working to resolve the issues.

*Comprehensive Waterfront Plan*

Mr. Koski was asked by the Board to convey to the City the District's interest in participating in the Comprehensive Waterfront Plan.

*Swim & Racquet Center*

Commissioner Vogelgesang would like the public to know that the District is not constructing the building at the subject facility for its convenience and pleasure. The building is for public usage. It will provide a safe environment for children attending summer camp; space for first aid training, community meeting rooms, improved locker rooms and ADA compliant restrooms. This information will be posted on the District's website

**FUTURE AGENDA ITEM**

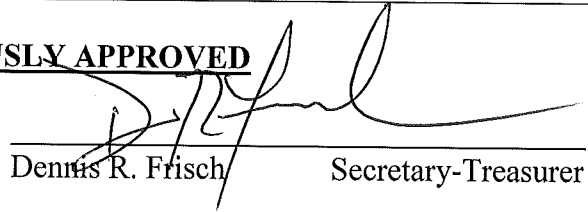
November 16                      User Policy Reconciliation

**ADJOURNMENT:**

**MOTION** was made by Commissioner Frisch and seconded by Commissioner Engel to adjourn the meeting at 6:45 p.m.

**MOTION UNANIMOUSLY APPROVED**

  
\_\_\_\_\_  
Susan Vogelgesang                      Chairman

  
\_\_\_\_\_  
Dennis R. Frisch                      Secretary-Treasurer