

GREATER BOCA RATON BEACH & PARK DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF COMMISSIONERS
SUGAR SAND PARK - 300 SOUTH MILITARY TRAIL, BOCA RATON
November 16, 2015

The MEETING was called to order by CHAIRMAN Vogelgesang at approximately 5:15 p.m.

COMMISSIONERS PRESENT: Steven M. Engel
Dennis R. Frisch
Robert K. Rollins, Jr.
Earl L. Starkoff
Susan Vogelgesang

CHANGES TO AGENDA: None

PUBLIC REQUESTS: None

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETINGS:

MOTION was made by Commissioner Frisch and seconded by Commissioner Engel to approve the minutes of the regular meeting of November 2, 2015.

MOTION UNANIMOUSLY APPROVED

REGULAR BUSINESS:

1. Approval of District Investment Policy

Mr. Koski, Interim Executive Director, furnished a draft of the District's Investment Policy. Both Mr. Koski and Mr. Timberlake, District Financial Advisor drafted the policy which, to an extent, mirrors the investment policy of the City of Boca Raton. This item will be deferred until Mr. Timberlake is available to discuss the policy in detail.

2. User Fees

Ms. Briann Harms, Assistant Director, updated the Board on inequities that she has uncovered in her research on user fees: *Vending Machines*: Some vending machines are placed at facilities solely for the convenience of the customer, therefore, no funds are received. Gumbo Limbo – the Friends receive all proceeds. *Golf Course Fees*: Red Reef Golf Course - a City or District resident can purchase an I.D. card for \$20 which allows them to play at both golf courses. The District receives the funds from I.D. cards sold at Red Reef Park, but receives no funds for cards sold at the Municipal Golf Course. At the request of Commissioner Starkoff, Ms. Harms provided copies of the budget indicating the funds received from each revenue account.

Discussion ensued about the various types of beach permit stickers that are available to City residents, District Residents and County Residents. Mr. Koski noted that the District collects one-third of beach sticker revenues [County revenue is not included]. To determine the costs associated with the collection of fees, Ms. Harms will provide a job description and salary range for the gatehouse attendant position.

Joint City Council Meeting

The District is scheduled to meet with the Boca Raton City Council on December 7th. Commissioner Frisch suggested the following bullet points for discussion at the meeting:

- A review of the reasoning behind user fees at different facilities.
- Establish fairness and equality among the different facilities and how residents and non-residents are charged.
- An understanding of the distribution of the fees between the City and the District.
- Establish future mutual review and agreement prior to changing or establishing fees.
- Establish the interface policy of how the interaction is to be between the two entities.
- Discuss the annexation of the Royal Palm Polo property and how it relates to District fees and taxes.
- Discuss District participation in the City's Comprehensive Waterfront Plan.
- Seek a mandate from the City Council to direct the City Manager to meet with Mr. Koski on a regular basis.

Ms. Harms will make available to the City Council and the public a brochure on District facilities and current projects.

APPROVAL OF INVOICES:

Commissioner Frisch introduced a revised disbursement list and recommended approval.

MOTION was made by Commissioner Frisch and seconded by Commissioner Rollins to approve the invoices as presented totaling \$53,845.74.

MOTION UNANIMOUSLY APPROVED

REPORTS AND DISCUSSION ITEMS:

Executive Director

Sugar Sand Park Science Playground

Revised bid documents for the subject project will be advertised this week. Bids will be received on January 15, 2016.

Swim & Racquet Center Improvements

To allow the facility to remain open and continue to function in a safe manner, the consultant has proposed a partial demolition plan. *Highlights:* a) stabilize the collapsing roof; b) install a temporary fence enclosure around the perimeter to bar public access; c) make roof patch repairs to areas of identified leaks over the swim offices; d) assess the swim offices, restrooms and showers for mold and execute a mold remediation plan if necessary. When the City issues permits for construction, it is the intention of the District to close the facility for between six and nine months. However, the District will investigate the ability to phase the new construction in order to keep portions of the facility open to the public.

Sugar Sand Park Second Fieldhouse

On November 13, 2015, the District received six proposals for the subject project. Copies of the proposals will be distributed to the Board of Commissioners for review. Ranking and selection will follow.

District counsel - None

Commissioners

User Fee Collection

Commissioner Starkoff asked if a response was received from the City regarding the District's September 30, 2015 letter to Mr. Leif Ahnell and Mr. Mickey Gomez outlining the disbursement of user fees collected by the City on District owned or funded facilities. Mr. Koski responded that he has not heard anything verbally from the City, and that any changes requested would probably appear on the October 2015 operation and maintenance invoice.

Budget Items

Commissioner Starkoff inquired about the status of capital items purchased to-date that have been authorized by the District. He requested a progress report on the subject for the First Quarter.

Woodlands Park

Commissioner Starkoff expressed concern about conditions at Woodlands Park. While the District does not pay the maintenance expenses at Woodlands, it does pay for athletics personnel to operate the park. He observed that the level of service at Woodlands is not comparable to that at other parks. Better performance is expected regarding set-up practices and supervision of the opening and usage of the park.

DeHoernle Park

Commissioner Rollins requested Mr. Koski to review with City staff the procedures in place to determine the closing of fields due to drainage conditions.

Ocean Strand Property

Commissioner Vogelgesang inquired about the status of the removal of vegetation at the subject site. Mr. Koski responded that Mr. Gomez is addressing the matter. She also inquired about the status of the pumps at Gumbo Limo and was advised by Mr. Koski that both ATM and Miller Legg are proceeding with their work according to the established timetable.

Swim & Racquet Center Improvements

Commissioner Rollins requested cost information for replacing the trailer on site. In addition, he felt that the number of restrooms proposed for the facility may be inadequate.

Special Board Meeting

The Board scheduled a special meeting for November 30 at 5:15 p.m. to discuss the interlocal agreements with the City and review items for the December 7th joint meeting.

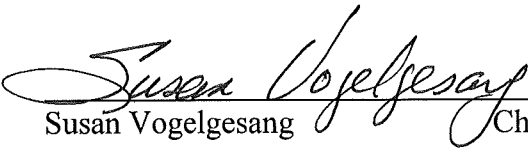
FUTURE AGENDA ITEM

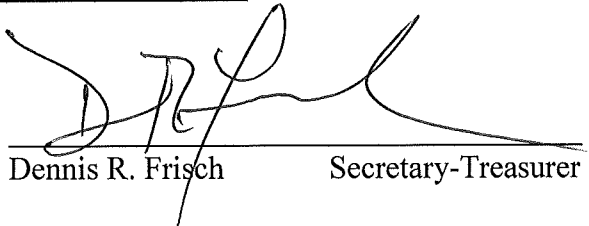
November 30 - Special Board Meeting to discuss interlocal agreements with the City and review items for discussion at the December 7th joint meeting.

ADJOURNMENT:

MOTION was made by Commissioner Frisch and seconded by Commissioner Engel to adjourn the meeting at 6:35 p.m.

MOTION UNANIMOUSLY APPROVED


Susan Vogelgesang Chairman


Dennis R. Frisch Secretary-Treasurer