

GREATER BOCA RATON BEACH & PARK DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF COMMISSIONERS
SUGAR SAND PARK - 300 SOUTH MILITARY TRAIL, BOCA RATON
October 5, 2015

The MEETING was called to order by CHAIRMAN Vogelgesang at approximately 5:15 p.m.

COMMISSIONERS PRESENT: Steven M. Engel
Dennis R. Frisch
Robert K. Rollins, Jr.
Earl L. Starkoff
Susan Vogelgesang

CHANGES TO AGENDA: At the request of Commissioner Starkoff, and with Board consensus, item number one under Regular Business: User Fees, was addressed after the approval of the invoices.

PUBLIC REQUESTS:

Jim Miller
480 E. Boca Raton Road, Boca Raton

Mr. Miller, President of the Friends of Gumbo Limbo stated that he recently met with Gumbo Limbo Manager Stephanie Quелlette and was encouraged to see the activity underway on both the water intake lines and the boardwalk. He commented that the turtle season is coming to an end; it has been a good season.

Tom Thayer
4821 N. Dixie Highway, Boca Raton

Mr. Thayer extended an invitation to the Board to attend the Boca Raton Federation of Homeowners meeting on October 6th at 8:30 a.m. at the Boca Raton Community Center. Topic: FAU Athletics Day – Guest: Howard Schnellenberger.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETINGS:

MOTION was made by Commissioner Engel and seconded by Commissioner Rollins to approve the minutes of the regular meeting held on September 8, 2015.

Discussion:

Commissioner Frisch stated that comments attributed to him on page 1, the last paragraph, second sentence should be corrected to read as follows: “In addition, a ~~City staff member~~ resident contacted him about putting a restaurant at Red Reef Park where the ruins of a former restaurant exist.”

MOTION UNANIMOUSLY APPROVED AS AMENDED

MOTION was made by Commissioner Rollins and seconded by Commissioner Engel to approve the minutes of the Public Hearing on Proposed 2015-2016 Budget & Taxes held on September 16, 2015.

MOTION APPROVED 4-0

Commissioner Frisch abstained from voting as he was not present at the meeting

MOTION was made by Commissioner Engel and seconded by Commissioner Rollins to approve the minutes of the regular meeting held on September 21, 2015.

MOTION APPROVED 4-0

Commissioner Frisch abstained from voting as he was not present at the meeting

MOTION was made by Commissioner Frisch and seconded by Commissioner Starkoff to approve the minutes of the Final Public Hearing on Proposed 2015-2016 Budget & Taxes held on September 24, 2015.

MOTION UNANIMOUSLY APPROVED

REGULAR BUSINESS:

2. Staff Salary Increases Pursuant to City Resolution

Mr. Koski, interim Executive Director, stated that the District routinely follows employment benefits consistent with those of the City of Boca Raton. On September 22, 2015 the City adopted a resolution which includes a base wage increase of 4% and a one-time bonus of 2.5% of a full time employees' salary. He recommends approval of the City increase for District employees with an effective date of October 2, 2015.

MOTION was made by Commissioner Starkoff and seconded by Commissioner Engel to authorize District employee wage increases as outlined in the City's Resolution adopted on September 22, 2015 with an effective date of October 2, 2015.

MOTION UNANIMOUSLY APPROVED

3. Sugar Sand Park Lighting Update – Zimmer Consultants

Mr. Zimmer advised that he has received the preliminary drawings for the re-lighting of the park. He referenced the maintenance issues relating to the existing low bollard lights, and proposed that the bollards be replaced in high traffic areas with single pole lights which offer higher illumination levels. If the improvement is warranted, the replacement of bollard lights throughout the park will

be considered and the task will be accomplished in phases. Park Rangers will be queried on their observation of areas within the park that have low illumination levels.

4. Consider Joint City/District Meeting Date

It was the consensus of the Board to pursue a joint meeting with the Boca Raton City Council on Monday, November 30, at 5:00 p.m. Several agenda topics were proposed for discussion: Beach Renourishment and DeHoernle Park Phase II interlocal agreements; resident/non-resident user fees; areas to be incorporated into the City that are not part of the District; clarification of the City's rules as the District's hired vendor; clarification of accounts and agreements; a better communication plan to improve relations with the City.

5. Authorization to issue an RFP for design of three artificial surface rectangular fields at Patch Reef Park

This item was deferred until receipt of the DeHoernle Park Phase II interlocal agreement from the City.

APPROVAL OF INVOICES:

<p><u>MOTION</u> was made by Commissioner Frisch and seconded by Commissioner Starkoff to approve the invoices as presented totaling \$37,434.46.</p>
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MOTION UNANIMOUSLY APPROVED

1. User Fees

Mr. Koski advised that Assistant Director Briann Harms has been developing additional historical and current data relative to user fees. As a result of the data research process, Mr. Koski sent a letter dated September 30, 2015 to Mr. Ahnell and Mr. Gomez requesting that any and all user fees, both resident and non-resident, collected by the City from users on District owned or funded facilities, be credited in full to the operation and maintenance of these facilities. He noted that information gathered to-date has uncovered certain inequities in the fees as they are collected and distributed to the City and the District. The user fee document will be available at the October 26, 2015 Board meeting.

Board commentary included discussion on the City establishing non- resident user fees at District facilities; the inconsistency in field rental fees [no fees are collected for COBRA adult sports]; payment of a permit fee to schedule a field; the establishment of a collective, standardized small level user fee so fields get scheduled and user groups use the best field available at the time regardless of the property owner; the City revenue requirement for the Recreation Services Department that sets the fees to meet a certain percentage of those requirements; supervisory and technical hours spent to collect fees; whether residents should be charged a fee for facilities that

they have paid for; non-resident fees at the beaches; determine whether programming warrants a fee.

REPORTS AND DISCUSSION ITEMS:

Executive Director - None

District Counsel

Swim & Racquet Center

Mr. Koski advised that the City of Boca Raton Building Inspection Department expressed concern about the condition of the building at the subject facility. At the request of Mr. Koski, Mr. Zimmer will inspect the building to determine if the area being utilized by the public [locker rooms, restrooms and lifeguard room] is safe and sound for public use. Mr. Zimmer will report his findings to the City's Chief Building Inspector. There is a recognition that the rest of the building is in a somewhat deplorable condition. Currently, a plan is being developed to bring trailers onto the site that will have restroom and changing facilities to accommodate users of the pool and an office area for City staff. The building will then be demolished. However, the pumping and piping equipment will remain and security fencing will be installed along the southern border of the pool. The pool will remain open. It is anticipated that the project will go out to bid in January 2016.

Commissioners

Field Schedules

Commissioner Starkoff requested that the user fee report include the actual practice and game schedules of the youth and adult sports groups by team that use the fields, beginning January 1, 2015 forward and through December 31, 2015.

Commissioner Rollins requested information on the allocation of space by youth sport organizations [classify how often the groups use the fields].

Red Reef Park

Commissioner Starkoff would like TV cameras cabled to the top of the tower to allow the disabled to see the view from the bottom of the tower. Mr. Koski will explore the item with City staff.

CIP Projects

Mr. Koski stated that, per City policy, all CIP Projects will be handled by the District.

RFP - Second Field House

Commissioner Rollins commented that an additional field house will require additional parking demands and that he would like the consultant to address the concept of using less property, i.e., a parking garage. Mr. Koski responded that the RFP includes the investigation of land usage for that type of work.

Red Reef Park

Commissioner Vogelgesang inquired about the status of improvements at the subject park. Mr. Koski advised that Miller Legg and ATM are focusing all of their attention on the boardwalk and pumps. A 90-day turnaround period is envisioned for the initial phase of the pump and piping system.

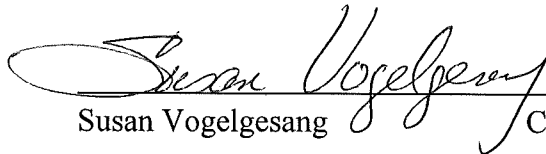
FUTURE AGENDA ITEM

October 26 User Fees
 Swim & Racquet Center Presentation

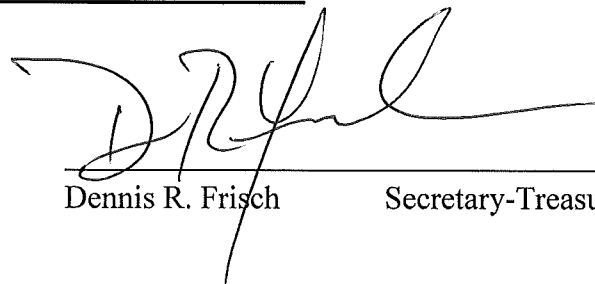
ADJOURNMENT:

MOTION was made by Commissioner Frisch and seconded by Commissioner Engel to adjourn the meeting at approximately 7:05 p.m.

MOTION UNANIMOUSLY APPROVED



Susan Vogelgesang Chairman



Dennis R. Frisch Secretary-Treasurer