

GREATER BOCA RATON BEACH & PARK DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF COMMISSIONERS
SUGAR SAND PARK - 300 SOUTH MILITARY TRAIL, BOCA RATON
August 17, 2015

The MEETING was called to order by CHAIRMAN Vogelgesang at approximately 5:15 p.m.

COMMISSIONERS PRESENT: Steven M. Engel
Dennis R. Frisch
Robert K. Rollins, Jr.
Earl L. Starkoff
Susan Vogelgesang

CHANGES TO AGENDA: None

PUBLIC REQUESTS:

Judy Gire
23121 Via Stel, Boca Raton

Ms. Gire, a Board member of the Friends of Gumbo Limbo, addressed the Board on behalf of the Friends. Referencing item number one on the agenda, she thanked the Board for declaring the Gumbo Limbo saltwater intake repair an emergency item. She hopes that the boardwalk project will move forward in a similar way. The Friends appreciate the fact that the City's proposed budget for the nature center has been retained in the District's budget.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETINGS:

MOTION was made by Commissioner Starkoff and seconded by Commissioner Engel to approve the minutes of the regular meeting of July 29, 2015.

MOTION UNANIMOUSLY APPROVED

MOTION was made by Commissioner Engel and seconded by Commissioner Starkoff to approve the minutes of the regular meeting of August 3, 2015.

MOTION UNANIMOUSLY APPROVED

REGULAR BUSINESS:

1. Declaration of Gumbo Limbo saltwater in-take line repair as an emergency item.

Mr. Koski advised that Jennifer Bistyga, City of Boca Raton Coastal Program Manager furnished the final report from Applied Technology Management (ATM) regarding the status of the piping and pumping issues at the nature center. Informally, the City has turned the piping and pumping project and the boardwalk project over to the District for completion of the design and construction phases. The District has asked the City for an interlocal agreement to give the District full authority to proceed on the property which is titled in the name of the City. To-date, the District has not received a draft of the interlocal agreement. A request for a letter giving authorization to the District to proceed would be sufficient to get started; however, no response to that request was received.

Due to the fact that the lives of the inhabitants in the saltwater tanks are in jeopardy, the District can no longer wait for a response from the City. Mr. Koski asked the Board to declare the item as an emergency that needs immediate attention from a design and construction perspective. ATM is willing to contract directly with the District to complete both the temporary and permanent design at the nature center. If this issue is approved by the Board, Mr. Koski will prepare the appropriate documents to allow ATM to commence the design work for the temporary and permanent fix. As the design progresses, ATM will look into part of the temporary fix becoming part of the permanent fix.

MOTION was made by Commissioner Starkoff and seconded by Commissioner Rollins to declare as an emergency item, the need to repair the pump and piping system at the Gumbo Limbo Nature Center.

Discussion:

Mr. Koski explained that State Statutes govern the method for the procurement of goods and services. Declaring an emergency will allow the District to avoid the Consultant's Competitive Negotiation Act and permit the District to contract directly with ATM so they can initiate the work immediately. There are no spending limitations or restrictions to act under this emergency issue.

Commissioner Starkoff noted that the pumps have failed since their installation six months ago. He suggested recoverable damages be explored to offset the cost of the pumping system.

As an aside, Mr. Koski advised that ATM is serving as a sub-consultant to Miller Legg on the boardwalk issue. To-date, no response has been received from the City authorizing the District to proceed with the boardwalk project. Mr. Koski instructed Miller Legg to expedite the process with regard to their sub-contract with ATM for the boardwalks.

MOTION UNANIMOUSLY APPROVED

2. Request to issue an RFP for a consultant for design of artificial surfaces at Patch Reef Park.

Mr. Koski stated that at the June 9, 2015 joint City/District meeting there was agreement by both entities to install four natural grass fields at DeHoernle Park and three artificial turf fields at Patch Reef Park. To move the project forward, he sought Board authorization to advertise an RFP to engage a specific design consultant who has an in depth amount of experience in the field of artificial turf.

MOTION was made by Commissioner Rollins and seconded by Commissioner Engel to authorize and issue a Request for Proposals to engage a design consultant for artificial fields at Patch Reef Park.

MOTION UNANIMOUSLY APPROVED

In an effort to move pending interlocal agreements forward, Mr. Koski will draft correspondence to City staff indicating the Board's disappointment with the standstill in receiving the agreements. The correspondence will include the actions taken by the Board on agenda items one and two. If

a response is not received by August 24th, a letter will be sent to the Mayor with copies to the Boca Raton City Council members.

3. Request to issue an RFP for designer of a second Field House at Sugar Sand Park.

Mr. Koski advised that the 2015-2016 budget includes a line item of \$250,000 for the design of a second field house at Sugar Sand Park. He sought Board approval to issue an RFP for a designer of a second field house. Design considerations will include an interconnect to the community center, parking and an outdoor basketball court.

MOTION was made by Commissioner Starkoff and seconded by Commissioner Engel to authorize Mr. Koski to issue a Request for Proposals for a designer of a second field house at Sugar Sand Park.

MOTION UNANIMOUSLY APPROVED

4. Fiscal Year 2015-2016 Budget Discussion.

Mr. Merv Timberlake, District Financial Advisor, provided the latest revision to the District's 2015-2016 Budget: Cash balances brought forward were increased by \$117,000; Ad Valorem Taxes were increased by \$900; City Park Operation was increased by \$1,161,700; the Boca Raton Community Redevelopment Agency was increased by \$50,000; City Operational Reserves were deleted.

Mr. Koski noted a provision of the Community Redevelopment Act that would allow the District to continue to stay at a specific number and not be subject to increases. This item will be investigated in the 2016/2017 Budget.

Commissioner Starkoff addressed two line items in the budget: Recreation Technical & Supervisory [\$724,500] and General Fund Administration [\$325,000]. He stated that the District made a policy decision several months ago that the City's method of calculating overhead is no longer appropriate and should be replaced utilizing a percentage of the direct costs. It is his opinion, that if the City wants payment for overhead factors they should meet with Mr. Koski and see if they can arrive at a percentage format for Board consideration.

Mr. Koski stated that he has attempted to initiate negotiations with the City to establish a percentage for the combined Recreation Technical & Supervisory and General Fund Administration expenses. He proposed a 6% overhead charge be added to the City operation charges to replace the current Recreation Supervisory and Technical and General Fund Administration charges. He would like to resolve the issue with the City before the end of the budget cycle. It was the consensus of the Board to have Mr. Koski continue to negotiate the matter with City officials.

APPROVAL OF INVOICES:

MOTION was made by Commissioner Frisch and seconded by Commissioner Starkoff to approve the invoices as presented totaling \$1,574,244.39.

MOTION UNANIMOUSLY APPROVED

REPORTS AND DISCUSSION ITEMS:

Executive Director/District Counsel

Sugar Sand Park Science Playground Improvements

Mr. Koski advised that on August 14, 2015 bids were opened for the subject project. Two bids were received: the low bid was \$1,814,076 and the other bid was \$1,960,694. To encourage more bidders, Mr. Koski would like to repackage the bid and provide to the bidders a much more detailed package indicating the components of the work. He would like the Board to reject the two bids received, and authorize the engagement of a certified consultant (at a price under \$35,000) to provide additional detailed information to the existing bid package.

MOTION was made by Commissioner Starkoff and seconded by Commissioner Engel to authorize Mr. Arthur C. Koski to engage a certified consultant for a price not to exceed \$34,999 to provide additional detail to a bid package for the Sugar Sand Park Science Playground.

MOTION UNANIMOUSLY APPROVED

Commissioners

Explorium Exhibit Refund

Commissioner Engel advised that he received correspondence from the Brooklyn Children’s Museum (BCM) stating that in 2008, the District contracted for one of their exhibits and that the security deposit of \$5,000 for the exhibit was never refunded to the District. The Brooklyn Children’s Museum has incurred financial problems and has requested permission to write-off the full amount.

Commissioner Frisch suggested that the \$5,000 be applied as a credit towards renting a future exhibit from the BCM. This option will be explored by Mr. Koski.

Future Joint Meeting

Commissioner Rollins suggested a second joint meeting with the Boca Raton City Council.

Sugar Sand Park Lighting Improvements

Commissioner Vogelgesang inquired about the status of the subject project. Mr. Koski responded that the consultant has advised that the project will be completed by the daylight savings time change (November 1, 2015). The preliminary selection of lighting fixtures is currently underway.

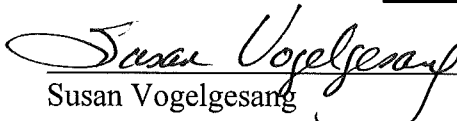
FUTURE AGENDA ITEM

September 8 - 2015-2016 Budget Discussions
Sugar Sand Park Lighting Improvements Update – Zimmer Consultants


ADJOURNMENT:

MOTION was made by Commissioner Frisch and seconded by Commissioner Engel to adjourn the meeting at 6:28 p.m.

MOTION UNANIMOUSLY APPROVED



Susan Vogelgesang Chairman
GBRB&PD Minutes: August 17, 2015



Dennis R. Frisch Secretary-Treasurer
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