

GREATER BOCA RATON BEACH & PARK DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF COMMISSIONERS
SUGAR SAND PARK - 300 SOUTH MILITARY TRAIL
March 3, 2014

The MEETING was called to order by CHAIRMAN Vogelgesang at approximately 5:15 p.m.

COMMISSIONERS PRESENT: Steven M. Engel
Dennis R. Frisch
Robert K. Rollins, Jr.
Earl L. Starkoff
Susan Vogelgesang

CHANGES TO AGENDA: None

PUBLIC REQUESTS:

Michele Peel

7391 NE 8th Court, Boca Raton

Ms. Peel updated the Board on three items: 1) the March 9th Turtle Day Festival attracted 4,000 participants; 2) in the upcoming Twilight Festival of Delray Beach, up to 1,000 cyclists will utilize Gumbo Limbo as a rest stop; 3) for Red Reef Park she suggested a firm with experience working with nature centers and museums.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETINGS:

MOTION was made by Commissioner Engel and seconded by Commissioner Frisch to approve the minutes of the regular meeting of February 18, 2014

MOTION UNANIMOUSLY APPROVED

REGULAR BUSINESS:

1. Sugar Sand Park – Approval of Modification to Leathers Agreement

Mr. Arthur C. Koski, Interim Executive Director provided the agreement for the design of the science playground at Sugar Sand Park. He advised that Leathers & Associates and its sub-contractors will furnish a full-set of signed and sealed architectural plans and specifications. The plans and specifications will enable the District to conduct a bidding process for the selection of a contractor to construct the new playground. Once project construction commences, Leathers & Associates estimates the time of completion to be 90 to 120 days.

Commissioner Rollins advised that changes in insurance practices now require contracts to contain wording regarding additional insured endorsements. He stated that the agreement with Leathers & Associates should be edited to include wording that the District is to be named as an additional insured.

Mr. Koski asked the Board to approve the agreement with Leathers & Associates as presented and that he would include the language pertaining to additional insured endorsements in an amendment to the agreement.

MOTION was made by Commissioner Rollins and seconded by Commissioner Engel to approve the modification to the Leathers & Associates agreement as presented.

MOTION UNANIMOUSLY APPROVED

2. Red Reef Park – Request for Proposals – Short List

On January 17, 2014, the District received thirteen proposals for Red Reef Park architectural/engineering/planning services. After reviewing each proposal submitted, the Board short listed the following seven firms to make presentations at the March 24 meeting:

Arquitectonica GEO
Chen-Moore & Associates
Donaldson Group Architects, P.A.
Miller Legg
Slattery & Associates
Studio Sprout
Synalovski Romanik Saye

MOTION was made by Commissioner Starkoff and seconded by Commissioner Rollins to invite the seven short listed firms to make presentations to the Board of Commissioners on March 24, 2014.

MOTION UNANIMOUSLY APPROVED

APPROVAL OF INVOICES:

MOTION was made by Commissioner Starkoff and seconded by Commissioner Rollins to approve the invoices as presented totaling \$10,022.87.

MOTION UNANIMOUSLY APPROVED

REPORTS AND DISCUSSION ITEMS:

Executive Director

Patch Reef Park

Mr. Koski advised that the Motre' agreement for master plan improvements at Patch Reef Park should be available for approval at the March 24th meeting.

Swim & Racquet Center

At the April 7th meeting, Mr. Zimmer of Zimmer Construction Consultants and Mr. Mummaw of Mummaw Architects will give a brief overview of program elements for the facility

District Financial Audit

Grau & Associates will commence the District's annual financial audit for the period October 1, 2012 to September 30, 2013. Preliminary indications by District financial staff for the aforementioned audit period indicate \$2 million under budget.

Commissioner Rollins felt that it was important to note that District revenues were quite accurate with the savings in the expense portion of the budget.

Gumbo Limbo

Interpretative Exhibits: Mr. Koski advised that he has received from City of Boca Raton Recreation Services Deputy Director Buddy Parks the file on the interpretative exhibits at Gumbo Limbo. The District will undertake the function of procuring the exhibits.

Pumps & Piping: Mr. Koski anticipates receiving the final engineering report for the pumping/piping issue at Gumbo Limbo. He will issue a preliminary report at the March 24th meeting.

Agronomist

Mr. Busey's scope of work has been expanded to include consultation with FAU representatives who maintain the three rectangle fields and a dialogue with each of the user groups that use District facilities. His report is anticipated by March 31.

Sugar Sand Park Athletic Fields

Mr. Koski advised that local Little League teams have made a request to City staff to change the infields of the diamonds from clay to grass. The City is contemplating installing grass at the Hillsboro El Rio facility. Further dialogue with City staff is envisioned.

District Counsel – None

Commissioners

User Fees

Commissioner Engel inquired about the status of User Fee discussions. Mr. Koski responded that User Fees and a Resident/Non-Resident Policy will be discussed jointly in the latter part of April.

Spanish River Athletic Facilities

Commissioner Starkoff remarked about his recent use of picnic tables at the SRAF. Aside from the area being designed for open play, there were no pavilions or shade; significant ant hills; overgrown grass and an insufficient number of trash receptacles. He felt a reservation policy should be instituted. The community needs a more "welcoming experience".

Insurance Claims

Referencing the Florida League of Cities Claims Report, Commissioner Frisch inquired about the disparity between the amount of a claim and the amount of the fee that is expended. Mr. Koski responded that when a claim is made, the League selects its counsel. The District does not get involved in negotiations for the resolution of any claims.

Ad Hoc Committee

Commissioner Vogelgesang stated that it was her understanding that the Ad Hoc Committee was a problem solving committee; not a policy making committee.

In response, Commissioner Frisch stated that the Ad Hoc Committee was represented to him as a problem solving committee. There has been no consensus on what the user groups would like to

see to make the rule equal for everyone. When a consensus is reached, approval by the City and District would be required. Another meeting will be held in March.

Mr. Koski offered that he had discussions with Briann Harms and Bob Pawa about instituting a program to validate resident/non-resident users, and that the City seems in favor of the District providing the data base to perform that duty.

FUTURE AGENDA ITEMS:

- March 24 - Red Reef Park Short List Presentations
 - Swim & Racquet Center – Zimmer & Mummaw Program Elements Presentation
 - Patch Reef Park – Approval of Motre’ Agreement
 - Gumbo Limbo – Preliminary Pumps & Piping Report
- April 7 - Sugar Sand Park - Approval of Amendment to Leathers & Associates Agreement

ADJOURNMENT:

MOTION was made by Commissioner Frisch and seconded by Commissioner Engel to adjourn the meeting at 6:12 p.m.

MOTION UNANIMOUSLY APPROVED


Susan Vogelgesang Chairman


Earl L. Starkoff Secretary-Treasurer