

**GREATER BOCA RATON BEACH & PARK DISTRICT**  
**MINUTES OF A REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**SUGAR SAND PARK - 300 SOUTH MILITARY TRAIL**  
**February 18, 2014**

The MEETING was called to order by CHAIRMAN Vogelgesang at approximately 5:15 p.m.

**COMMISSIONERS PRESENT:** Steven M. Engel  
Dennis R. Frisch  
Robert K. Rollins, Jr.  
Earl L. Starkoff  
Susan Vogelgesang

**CHANGES TO AGENDA:** None

**PUBLIC REQUESTS:**

Michele Peel

7391 NE 8<sup>th</sup> Court, Boca Raton

Ms. Peel updated the Board on three items: 1) March 1<sup>st</sup> - 9<sup>th</sup> Annual Turtle Day Festival. First time sponsor for transportation is J. M. Family Enterprises 2) February 23<sup>rd</sup> - the center is hosting the Florida State Sea Turtle Permit Holders conference attendees; 3) February 20<sup>th</sup> - 4:00 p.m. "Gyre" the sea turtle will be released at Spanish River Park.

**APPROVAL OF MINUTES OF PREVIOUS BOARD MEETINGS:**

**MOTION** was made by Commissioner Starkoff and seconded by Commissioner Rollins to approve the minutes of the regular meeting of February 10, 2014.

**MOTION PASSES 4-0**

*Commissioner Frisch abstained from voting as he was absent from the February 10, 2014 meeting.*

**REGULAR BUSINESS:**

**1. Zimmer Consultants – Swim & Racquet Center Presentation**

Mr. Richard Zimmer of Zimmer Consultants introduced Mr. Douglas Mumshaw of Mumshaw Associates who presented the next phase of conceptual site plan development. The existing building will be replaced with a two story, 8,500 sq. ft. building. The presentation focused on the conceptual layout of the floor plan programs. First floor utilization consists of a centralized reception area; men's and women's locker rooms/showers/restrooms; three meeting rooms; a small office, vending machine area, elevator and large covered veranda. The second floor consists of a reception area; three offices, a large meeting room, kitchen area, storage room and restrooms.

The concept of the floor plan was well received by the Board. Additional program elements were discussed: outdoor showers at the Swim Center; family/companion changing facility; and a light catering/staging area to allow food to be brought in. User groups will be contacted to determine desired program elements. Prior to utilizing a centralized check-in system, operational changes will be explored. This item will be placed on a future agenda for a more detailed discussion.

## **2. Certificate of Insurance at District Facilities**

Mr. Arthur C. Koski, Interim Executive Director, stated that he was informed by City staff that none of the users that utilize District community centers provide Certificates of Insurance to the District. Since it is the policy of the District and the City to collect Certificates of Insurance on “outdoor” facilities, he felt that consideration should be given to extending the policy to “indoor” facilities. Enactment of such a policy could reduce District insurance expenditures.

Commissioner Frisch expressed concern about the size of the user groups that would be affected and the availability of Certificates of Insurance for some homeowner groups and other smaller users. He felt that “we are over legislating the use of our facilities”.

Commissioner Rollins noted several scenarios of how homeowner organizations provide liability coverage; including paying a fee. Currently, inconsistencies exist regarding the requirement for a Certificate of Insurance at District and City facilities. The District needs to ascertain the best way to make the coverage accessible and affordable to the users.

Mr. Koski will investigate the City’s policy on limiting liability and exposure at its facilities and whether its policy extends to the District.

### **APPROVAL OF INVOICES:**

**MOTION** was made by Commissioner Starkoff and seconded by Commissioner Frisch to approve the invoices as presented totaling \$31,284.97.

### **MOTION UNANIMOUSLY APPROVED**

### **REPORTS AND DISCUSSION ITEMS:**

#### **Executive Director**

##### *Sugar Sand Park Playground*

Mr. Koski advised that he has had discussions with Leathers and Associates and that a modified agreement will be presented for execution at the March 3<sup>rd</sup> meeting.

##### *Patch Reef Park*

Mr. Koski has contacted Motre’ representatives to define the overall scope of service for their engagement at Patch Reef Park. An agreement will be presented for approval at the March 3<sup>rd</sup> meeting.

##### *Red Reef Park*

Proposals for Red Reef Park will be short listed at the March 3<sup>rd</sup> meeting.

##### *Swim & Racquet Center Conceptual Plan*

At the request of the Board, Mr. Koski will advise Mr. Zimmer that he should proceed to incorporate some of the program elements into the master plan.

##### *Gumbo Limbo*

Mr. Koski stated it appears that the District will be assuming the responsibility of procuring the interpretative exhibits and possibly assuming the responsibility for the upgrading of the pipe and pumping system at the center. The upgrading of the pumping/pipe system is of primary

importance. Receipt of the consultant's report will determine the expenditure to implement the corrective measures to the system.

**District Counsel - None**

**Commissioners**

*Agronomist*

Commissioner Starkoff inquired about the status of the field inspection reports from Mr. Busey. Mr. Koski responded that he has been receiving periodic reports from Mr. Busey and that the final report will be submitted within the next two weeks.

*Spanish River Athletic Facilities*

Commissioner Frisch noted the removal of the dam between the lakes and inquired about security around the perimeter of the lake. Mr. Koski responded that gates will be installed on the northeast and northwest sides of the lake.

Commissioner Starkoff, referring to the Spanish River Athletic Facility Capital Cost Analysis prepared by Mr. Koski, remarked that although the project cost exceeded the amount of the original bid, it is at least \$1 million to \$2 million under the \$14.5 million budgeted; some base bids came in at \$15 million.

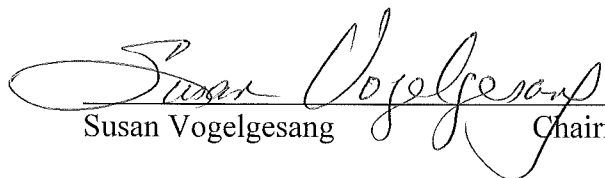
**FUTURE AGENDA ITEMS:**

- March 3 - Approval of Leathers Agreement
- Approval of Motre' Agreement
- Red Reef Park Short List
- Zimmer Consultants – Program Elements

**ADJOURNMENT:**

**MOTION** was made by Commissioner Frisch and seconded by Commissioner Engel to adjourn the meeting at 6:25 p.m.

**MOTION UNANIMOUSLY APPROVED**

  
 Susan Vogelgesang Chairman

  
 Earl L. Starkoff Secretary-Treasurer