



August 2015

Dear Child Care Provider:

If South Florida is impacted by a natural disaster, all of the people and businesses in Palm Beach County will have to band together and provide support for one another. The Early Learning Coalition will assist in coordinating temporary emergency child care in Palm Beach County. We are asking owners of child care centers and family child care homes in our county to agree to provide short term, emergency care for children from other centers or homes if the original provider is impacted and must temporarily close. The Early Learning Coalition will act as a resource of information for parents as well as centers and family child care homes in the area.

If a family receiving services through the Coalition needs to transfer their child from their current provider to a new provider based on a temporary closure, the temporary provider will receive the authorization for care and subsequent payment (following the verification of attendance) from the Coalition. If the provider does not have a current contract, the provider must sign the contract to accept subsidized rates.

If you are willing to participate in this "sharing of responsibilities," please fill out the form below and email it to [Gina.Carello@elcpalmbeach.org](mailto:Gina.Carello@elcpalmbeach.org). For questions about the process and expectations please email Gina Carello or call 561-214-7451.

### Emergency Child Care Information

<b>Provider Name:</b>		<b>Provider Type:</b> Choose an item.									
<b>Provider Address (include city and zip code):</b>		<b>Provider Phone Number:</b>									
<b>Contact Name:</b>		<b>License #:</b>	<b>Licensed Capacity:</b>								
<b>Hours of Operation:</b>		<b>Current SR Contract:</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	<b>Current VPK Contract:</b> <input type="checkbox"/> YES <input type="checkbox"/> NO								
<b>If you do not currently have a SR or VPK contract with the ELC, will you accept subsidized rates?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO											
<b>Ages Served (please check the appropriate box below):</b> <input type="checkbox"/> Infant <input type="checkbox"/> Toddler <input type="checkbox"/> Two's <input type="checkbox"/> Three's <input type="checkbox"/> Four's <input type="checkbox"/> VPK <input type="checkbox"/> Five's <input type="checkbox"/> Afterschool											
<b>Capacity Available for Ages Served (please list the number of slots for each age group):</b> <table style="width:100%; text-align:center;"> <tr> <td>Infant</td> <td>Toddler</td> <td>Two's</td> <td>Three's</td> </tr> <tr> <td>Four's</td> <td>VPK</td> <td>Five's</td> <td>Afterschool</td> </tr> </table>				Infant	Toddler	Two's	Three's	Four's	VPK	Five's	Afterschool
Infant	Toddler	Two's	Three's								
Four's	VPK	Five's	Afterschool								

<b>Signature of Owner or Authorized Director:</b>	<b>Date:</b>
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