

Attendance State Mandated Codes

- ❖ X **Enrolled/Present**
- ❖ E **Excused Absence** (3 per month consecutive or non-consecutive)
- ❖ A **Authorized Absence beyond 3 days** (consecutive or non-consecutive. Documentation **MUST** be submitted to be considered for approval. Absences 4 -10)
- ❖ H **Reimbursable Holiday** (this is a closure that is payable to the provider according to dates given/chosen in the contract)
- ❖ T **Terminated** (provider initiated OR agency initiated)
- ❖ N **Enrolled, non-reimbursable** (used when a child has exceeded their allowable monthly absences/if the provider is not hosting a VPK class on a particular date/if a provider is closed and the date is not one of the reimbursable holidays)

*Should there be a need for further clarification on these codes we ask that you contact your Reimbursement Specialist

