

**Care Network of the Treasure Coast  
CNTC Meeting Minutes  
June 28, 2011**

**Members Present:** Steve Hoke, Lori Zeh, Roberto Ortiz, Paul Arrieta, Dyanne Davis, Cyndee Alves, Anthony Arroyo, Lori Zeh, Carla Corley, Eric Martinez, Leanne Jennison

**Lead Agency Staff:** Kim Bradley, Adrienne Wallace, Adrienne Peach

**Department of Health Staff:** Dawn Jones, Pat Weiner

**Guests:** Sati Myagia, Naomi Bercy

**Excused Absences:** Tammy Griffin, Anette Defilice

**Order of Business**

- 1) Steve Hoke convened the meeting at 11:01 a.m. Introductions were made. A quorum was met.
- 2) A Moment of Reflection was conducted amongst the group in remembrance of why meetings are held.
- 3) Excused Absences – **(Motion)**  
**Motion: Roberto Ortiz made a motion to accept excused absences. Cyndee Alves Second.**
- 4) Acceptance of the June 28, 2011 Agenda ( **Motion**)  
**Motion: Cyndee Alves made a motion to accept the Agenda. Roberto Ortiz second.**
- 5) Acceptance of the April 26, 2011 Minutes ( **Motion**)  
Lori Zeh asked to revise the item provided in the minutes stating “Lori Zeh provided updates concerning the renovation and expansion of FCHC and the current process of hiring dental and medical providers.” and include the statement that “Kim explained that DOH still did not have their grant award from HRSA yet” in the ADAP item.  
**Motion: Roberto Ortiz made a motion to accept the revised April 26, 2011 minutes as amended. Anthony Arroyo second.**
- 6) **President Report / Comment**  
Steve Hoke explained there will be a discussion about the restructuring of the committee. Steve Hoke explained the discussion is needed due to the low number of active members and the current vacancies with the Vice–Chair and Chair of Planning.
- 7) **Lead Agency Report:**  
Kim Bradley reviewed the Ryan White Encumbrance Report, the HOPWA Spending Report, and the HOPWA and Ryan White Expenditure Reports. Kim explained the efforts made to recruit specialty providers. She also announced that there will be a provider meeting that will focus on PAP’s and Eligibility in preparation for a potential Rule Change.
- 8) **Committee Reports:**
  - a. Executive Committee- Steve explained that the restructuring of the committee was discussed
  - a. EQA Committee EQA – Roberto Ortiz provided information concerning the QM process and thanked those who participated in the process. **(Motion)**  
**Motion: Lori Zeh made a motion to approve the Ryan White QM Plan as presented. Cyndee Alves. All were in favor.**  
Roberto also made the announcement that substance abuse training will be held for the case managers at the health department.
  - b. Membership Committee – Steve explained that a chair is needed
  - c. Planning Committee – In need of Chair
- 9) **Program Updates:**
  - a. Indian River County- Dawn Jones explained that Indian River County had their Man up festival. Dawn commended a group of male representatives who showed up.
  - b. Martin County- Dawn Jones explained that they are in the process of finding a replacement for Nishay’s position.
  - c. Okeechobee County- Dawn Jones explained Okeechobee set up a table for HIV testing at the health department.
  - d. St. Lucie County- Dawn Jones reported the May event for St. Lucie County has been cancelled. Roberto Ortiz explained that representatives from Project response did go out and pass out bags to residents.
  - e. Other- Dawn Jones explained the upcoming events that are occurring in July. Lori Zeh reported the restructure of the Dental wing is on schedule. She announced that another dentist was hired so they currently have 2 dentists who will be working there. Lori Zeh announced that Ryan White Part B clients will have access to FCHC’s nutritionist. They would first have to see a FCHC provider but after being assessed they can see the

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nutritionist. Kim Bradley encouraged this by stressing the need for the services. Lori Zeh announced that they have served some clients from Okeechobee. Lori Zeh stated FCHC are starting to serve more MSM Men over 50 and of color and would like to discuss this at a later date. Lori spoke about the support group meetings that are held.

10) **Old Business**

- a. **ADAP Update** - Steve explained the informational webinar that included representatives from the AIDS Institute and Joe May from the Bureau of HIV/AIDS. He stated questions were answered pertaining to the changes that are occurring with Ryan White and ADAP. Steve explained he would continue to keep us informed of the progress made by the Bureau.
- b. **FPL Report**- Kim Bradley explained the report on clients who would be affected by the 200 and 300% FPL change.

11) **New Business:**

a. **CNTC Structure Discussion**

- 1. The Lead Agency proposed restructuring the committee structure of the CNTC. An attendance roster was passed around that showed current members and their level of participation. She explained the recruitment efforts that have been made to expand membership. Many members and/or potential members have left job changes, less time, relocating, etc.. Due to the continuous issues with membership and the fact that most of committees are made up by the same people, the idea of condensing the standing committees into one big committee was discussed. The members requested that the details be worked out via an Ad Hoc committee and presented at the next CNTC Meeting. Kim Bradley introduced possibility of using web conferences to participate, which could potentially cut back on cost for travel, gas, and etc. Lori Zeh Steve Hoke and Cyndee Alves volunteered to be part of the Ad-Hoc committee (**Motion**)  
**Motion: Lori Zeh made a motion for the restructure the group. Carla Corley seconded**

b. **Other**

12) **Announcements**

- a. Eric Martinez made an announcement for a fourth support group at Dr. Perrone's office.

13) **Adjournment (Motion)**

- a. **Cyndee Alves made a motion to adjourn the meeting. Carla Corley Seconded.**