

Care Network of the Treasure Coast - 11/12 Work Plan												
Activities	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
1. Ensure that Ryan White Part B psychosocial support services are of the highest quality and provide maximum stability to clients.												
Review and revise the QM Plan, as needed												
Provide Part B providers a copy of the finalized QM Plan.												
Review AETC Standards of Care and revise for Area 15												
Conduct annual contract monitorings												
Provide feedback on monitorings to providers												
Provide report to CNTC on medical monitorings												
Request Case Managers update all information re: client's preference for language in CW												
Determine the number of Spanish and Haitian Creole for satisfaction surveys												
Attempt to have surveys translated to Spanish and Haitian Creole, if needed												
Determine the logistics for ditributing the satisfaction surveys												
Print satisfaction surveys surveys and distribute												
Collect and enter data												
Analyze data and write reports of findings												
Determine other methods of notification for satisfaction survey results, as necessary/Post findings on website and provide report to providers												
Establish baseline for percentage of clients with two or more medical visits 3 months apart												
Establish a baseline for the percentage of AIDS clients on HAART												

